

SFU Simon Fraser University Archives and Records
Management Department

Finding Aid - John Howard Society of the Lower Mainland of British Columbia fonds (F-1)

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John Howard Society of the Lower Mainland of British Columbia fonds

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Summary information

Repository:	Simon Fraser University Archives and Records Management Department
Title:	John Howard Society of the Lower Mainland of British Columbia fonds
ID:	F-1
Date:	1922 - 1988 (date of creation)
Physical description:	21.45 m of textual records 20 photographs
Dates of creation, revision and deletion:	
Note [generalNote]:	PHYSICAL DESCRIPTION: 1 photograph located in F-1-2-6-11

Administrative history / Biographical sketch

Note

The John Howard Society (JHS) of the Lower Mainland of British Columbia takes its name and its spirit from the 18th century prison reformer who throughout his life demonstrated his firm belief that every citizen must ultimately accept his or her individual responsibility for the criminal justice system. The society began as the John Howard Society of British Columbia, established in Vancouver in 1931. It was the first John Howard Society in Canada. The objects of the Society as outlined in its Constitution (1932) were to seek to remove conditions which lead persons into crime; to befriend the first offender; to work for the wise and just treatment of those confirmed to penal institutions; to guide and help the mothers, wives and children of men in prison; to help discharged and paroled men and women to re-establish themselves; and to work for wise and just legislation with reference to court procedures and penal administration.

The Society has grown so that in 1995 the Society has over 50 offices across Canada with a national office in Ottawa.

The Society is still in operation, assisting inmates and released offenders to overcome the hardship of a prison record primarily through counseling, emergency relief, employment assistance, housing and referrals to other organizations.

The professional staff of the Society are responsible for visiting regularly or being on-call to various correctional facilities throughout British Columbia. These include prisons, forest camps, community correctional centres and half-way houses. Staff offer counseling, advocacy, pre-release planning, educational guidance and develop self-help groups such as Alcoholics Anonymous and the Seventh Step Society. Staff also assist clients in the

courts offering pre-sentence intervention, alternatives to incarceration, and counseling. In addition, family members are supported by the Society in acquiring life skills and attending community development programs.

The Society is also involved in parole, probation, bail supervision and community assessments, lessening the demands on existing facilities. In the area of education, the Society provides speakers for service clubs, churches and community groups desiring information about the criminal justice system and for furthering the cause of penal reform. In the area of advocacy, the Society's staff has been involved in preparing briefs and papers and corresponding with Government officials and others in an attempt to monitor the criminal justice system and encourage alternatives.

Organizationally, the John Howard Society of BC and the Vancouver Office of the JHS operated under the same roof and had the same executive director until 1983 when the provincial office was removed to Victoria, physically separated from any local branch office. At that time the JHS of BC and the JHS of Vancouver Island were amalgamated. The Vancouver office became the John Howard Society of the Lower Mainland of BC. There are still several other branch offices located around the province.

Scope and content

The records of the John Howard Society of the Lower Mainland of British Columbia consist of the Society's administrative records and client case files and cards used to document information about individual clients. They encompass work done as a provincial society and also as a working office in the Lower Mainland.

The administrative records of the Society document all aspects of the Society's work. They are broken down into three separate series, reflecting the particular manner in which the Society operated. First, a separate series of miscellaneous records which the Society appears to have kept apart from its established file system dates from 1932 to 1988.

A second series of administrative records dating from 1932 to about 1968 reflects the Society's file classification plan in use at the time (see Appendix B1 - hard-copy finding aid only). A third group of administrative records reflects a new file classification plan which replaced the earlier file system (see Appendix B2 - hard-copy finding aid only).

Administrative records that have accrued to the fonds have been added to this series. Later records demonstrate the increased activity of the society in addressing the social problems of crime, including victim assistance programs and community assessments, as well as administration of halfway houses.

Individual case files and cards provide evidence of the Society's involvement with clients on probation including repeat or 'habitual' offenders, as well as prison visits, counseling sessions and other related actions undertaken by the Society on behalf of its clients.

Records comprising this fonds are records created at the Vancouver office of the Society, and do not include records created by the various regional offices.

Notes

Title notes

- Source of title proper: Title based on the contents of the fonds.

Immediate source of acquisition

The records of the John Howard Society of British Columbia were donated to the Simon Fraser University Archives in January 1993 by the John Howard Society of the Lower Mainland. A donation agreement was entered into between the John Howard Society and the Archives involving the transfer of ownership and matters pertaining to access and confidentiality of information contained in the files.

An Agreement to Transfer was signed in 1998 that bound the JHS of the Lower Mainland of BC to transfer its records every five years beginning in 1999. Accordingly, an accrual to the existing donation was made in 1999.

Arrangement

Arrangement of this fonds has been challenging because the organization operated as both a provincial society and a working branch office for most of its years. As such, the records for these 2 functions are intermingled. The accrual of later records firmly cements the arrangement as the JHS of the Lower Mainland of BC. Consequently, the name of the fonds has changed from the John Howard Society of British Columbia to the John Howard Society of the Lower Mainland of British Columbia. Most of the administrative records have been added to the existing 3rd series F-1-3 and new series have been added for Habituals, Victim assistance program, Completed community assessments, Parolee card file, Closing reports, and Executive director records.

Restrictions on access

Pursuant to article 4.03 of the Donation Agreement between the John Howard Society of the Lower Mainland of B.C. and Simon Fraser University, the John Howard Society of British Columbia fonds is subject to the principles of privacy as laid out in the 1992 Freedom of Information and Protection of Privacy Act (c. 61). Part 4.03 of the Agreement on access stipulates that:

"In providing access to any part of the client files, the Archives will act in accordance with the principles of privacy as laid out in the Freedom on Information and Protection of Privacy Act, S.B.C., 1992, c. 61 and such amendments to this Act as may be made from time to time. The University Archivist assumes responsibility for administering access to the records and for interpreting the application of these principles when considering individual requests for research access to these files. The John Howard Society of the Lower Mainland shall be permitted to have access to the Restricted Material, and such access shall be on the conditions set out in the John Howard Society of the Lower Mainland of B.C.'s authorization."

Article 8 of the Agreement refers to the confidentiality of the papers:

"The Archives acknowledges that certain information relating to the activities of the John Howard Society of the Lower Mainland of B.C. is confidential. The Archives shall use its best efforts to maintain the absolute confidentiality of all restricted materials." Accordingly, files in series F-1-4 (Client case files) and F-1-5 (Client case cards) are restricted in order to protect the personal information and privacy of clients of the John Howard Society. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Finding aids

Series descriptions and file lists are available. Office file classification plans are available (photocopies) are available in the hard copy version of the finding aid maintained in the Archives Reading Room.

Related material

The records of the John Howard Society of Vancouver Island, a separate and independent John Howard Society, are held at the University of British Columbia Library, University Archives Division.

Accruals

It is expected that future accruals of the John Howard Society of the Lower Mainland, the local body now carrying out program areas of the Society, will be acquired by Simon Fraser University Archives.

Other notes

- Publication status: published
- Level of detail: Full
- Status description: Revised

Access points

- Photographic material (documentary form)
- Textual record (documentary form)
- Health and social services (subject)
- Law and justice (subject)

Series descriptions

Series F-1-1: General administrative and office files

<u>Date:</u> 1924 - 1988 (date of creation)				
<u>Physical description:</u> 1.39 m of textual records				
File / item list				
Ref code	Title	Dates	Access status	Container
Sub-series F-1-1-1: Minutes				
<u>Date:</u> 1931 - 1982 (date of creation)				
<u>Scope and content:</u>				
Subseries consists of the official Minutes of the Annual Meetings of the Society from 1932 to 1982, official Minutes of the Board and Executive Committee meetings from 1956 to 1980 and some early reports of the Executive Secretary primarily from the 1930s.				
<u>Physical description:</u> 31 cm of textual records				
File / item list				
Ref code	Title	Dates	Access status	Container
F-1-1-1-0-1	File - Minutes of Annual Meetings - 1st to 19th Annual Meeting	1932 - 1950	Open	1-1
F-1-1-1-0-2	File - Minutes of Annual Meetings - 20th to 34th Annual Meeting	1951 - 1965	Open	1-1
F-1-1-1-0-3	File - Minutes of Annual Meetings - 35th to 51st Annual Meeting	1966 - 1982	Pending review	1-1
F-1-1-1-0-4	File - Report of the Executive Secretary	1931 - 1941	Open	1-1
F-1-1-1-0-5	File - Report of the Executive Secretary	1937	Open	1-1
F-1-1-1-0-6	File - Minutes of the Meeting of the Executive Committee of the Board of Directors	1963 - 1972	Pending review	1-1
F-1-1-1-0-7	File - Minutes of the Meeting of the Board of Directors	1973 - 1977	Pending review	1-1
F-1-1-1-0-8	File - Minutes of the Meeting of the Board of Directors	1978 - 1982	Pending review	1-1
F-1-1-1-0-9	File - Board and Executive Minutes	1956 - 1960	Pending review	1-2
F-1-1-1-0-10	File - Board and Executive Minutes	1961	Open	1-2
F-1-1-1-0-11	File - Board and Executive Minutes	1962 - 1965	Pending review	1-2
F-1-1-1-0-12	File - Board and Executive Minutes	1966 - 1968	Pending review	1-2
F-1-1-1-0-13	File - Board Minutes	1969	Pending review	1-2
F-1-1-1-0-14	File - Board Minutes	1970	Pending review	1-2
F-1-1-1-0-15	File - Board and Executive Minutes	1971 - 1972	Pending review	1-2
F-1-1-1-0-16	File - Board and Executive Minutes	1973 - 1974	Pending review	1-3
F-1-1-1-0-17	File - Board and Executive Minutes	1975 - 1978	Pending review	1-3
F-1-1-1-0-18	File - Board and Executive Minutes	1979 - 1980	Pending review	1-3
F-1-1-1-0-19	File - Minutes of Quarterly Business Meetings	1971	Pending review	1-3

Sub-series F-1-1-2: Reports

Date: 1931 - 1988 (date of creation)

Scope and content:

Subseries consists of Annual Reports dating from 1932 to 1988, including promotional pamphlets summarizing the Annual Report for some of these years. President's Reports and some Monthly Reports for assorted years are also included in this subseries.

Physical description: 14 cm of textual records

Note:

Physical description:

File / item list

Ref code	Title	Dates	Access status	Container
F-1-1-2-0-1	File - Annual Reports	1932 - 1939	Open	1-3
F-1-1-2-0-2	File - Annual Reports	1940 - 1949	Restricted in part	1-3
F-1-1-2-0-3	File - Annual Reports	1950 - 1959	Pending review	1-3
F-1-1-2-0-4	File - Annual Reports	1960 - 1964	Pending review	1-3
F-1-1-2-0-5	File - Annual Reports	1984 - 1988	Pending review	1-3
F-1-1-2-0-6	File - Annual Reports - pamphlets	1963 - 1983	Pending review	1-4
F-1-1-2-0-7	File - Excerpts from reports	1931 - 1966	Pending review	1-4
F-1-1-2-0-8	File - Annual Meeting Addresses	1946 - 1969	Pending review	1-4
F-1-1-2-0-9	File - Annual Meeting Addresses	1971 - 1982	Pending review	1-4
F-1-1-2-0-10	File - President's Reports	1958, 1966-1967	Pending review	1-4
F-1-1-2-0-11	File - Monthly Reports	1931 - 1933	Open	1-4
F-1-1-2-0-12	File - Monthly Reports	1954	Pending review	1-4

Sub-series F-1-1-3: Board of Directors

Date: 1959 - 1983 (date of creation)

Scope and content:

Subseries consists of miscellaneous materials pertaining to the Board of Directors and other officials of the Society, including Honourary officers, Ex-Officio members and Elected Directors. Some correspondence is included in these files pertaining to appointments and resignations. A Decision Book of the Executive Committee dating from 1968 to 1984 is also included in the subseries.

Physical description: 5 cm of textual records

File / item list

Ref code	Title	Dates	Access status	Container
F-1-1-3-0-1	File - Board of Directors	1959 - 1969, 1973	Pending review	1-4
F-1-1-3-0-2	File - Board of Directors	1980 - 1981	Pending review	1-4

F-1-1-3-0-3	File - Board of Directors	1981 - 1982	Pending review	1-4
F-1-1-3-0-4	File - Board of Directors	1982 - 1983	Pending review	1-4
F-1-1-3-0-5	File - Decision Book of the Executive Committee	1963 - 1983	Pending review	1-4

Sub-series F-1-1-4: Financial Statements

Date: 1940 - 1981 (date of creation)

Scope and content:

Subseries consists of files containing official Financial Statements prepared by an accounting firm on behalf of the Society.

Physical description: 13 cm of textual records

File / item list

Ref code	Title	Dates	Access status	Container
F-1-1-4-0-1	File - Finance, Budget and Funds Received	1980 - 1981	Pending review	1-5
F-1-1-4-0-2	File - Financial Statements	1940 - 1961	Pending review	1-5
F-1-1-4-0-3	File - Financial Statements	1962 - 1980	Pending review	1-5

Sub-series F-1-1-5: John Howard Society (JHS) of Canada

Date: 1957 - 1983 (date of creation)

Scope and content:

Subseries consists of various files pertaining to the National office of the John Howard Society, including a Memorandum of Agreement dated 1961 between the John Howard of Canada and the John Howard Society of British Columbia and Minutes of the national Executive Directors' meetings for various years from 1971 to 1983.

Physical description: 13 cm of textual records

Access points:

- John Howard Society of Canada

File / item list

Ref code	Title	Dates	Access status	Container
F-1-1-5-0-1	File - JHS Canada - Constitution	1971	Pending review	1-6
F-1-1-5-0-2	File - JHS Canada - Memorandum of Agreement	1961	Pending review	1-6
F-1-1-5-0-3	File - JHS Canada - Correspondence	1957 - 1970	Pending review	1-6
F-1-1-5-0-4	File - JHS Canada - Ottawa Meeting	1971	Pending review	1-6
F-1-1-5-0-5	File - JHS Canada - Board of Directors Meeting	1971 - 1973	Pending review	1-6
F-1-1-5-0-6	File - JHS Canada - Executive Committee Meeting	1972	Pending review	1-6
F-1-1-5-0-7	File - JHS Canada - Executive Director's Meeting	1982	Pending review	1-6

F-1-1-5-0-8	File - JHS Canada - Executive Director's Meeting	1983	Pending review	1-6
Sub-series F-1-1-6: Miscellaneous Materials				
<u>Date:</u> 1924 - 1988 (date of creation)				
<u>Scope and content:</u>				
Subseries consists of files containing miscellaneous reports, articles and newspaper clippings. Files cover a broad range of subject areas including the John Howard Players, the Victims of Crime Program and early correspondence of Society officials.				
<u>Physical description:</u> 64 cm of textual records				
File / item list				
Ref code	Title	Dates	Access status	Container
F-1-1-6-0-1	File - Jubilee Year	1981	Pending review	1-7
F-1-1-6-0-2	File - Activity Reports of JHS Committee Programs	1977 - 1978	Pending review	1-7
F-1-1-6-0-3	File - Brief of the Parliamentary Sub-Committee on the Penitentiary System in Canada	1976	Pending review	1-7
F-1-1-6-0-4	File - Staff lists	1981	Pending review	1-7
F-1-1-6-0-5	File - Submission to the Legislative Committee on Welfare, Education and Juvenile Delinquency	1958	Pending review	1-7
F-1-1-6-0-6	File - Royal Commission on Penal Reform	1936	Restricted in part	1-7
F-1-1-6-0-7	File - Family Violence Project at Mission Medium Security Prison	1980 - 1982	Pending review	1-7
F-1-1-6-0-8	File - John Howard Players	1963 - 1965	Pending review	1-7
F-1-1-6-0-9	File - Press Releases	1957 - 1968	Pending review	1-7
F-1-1-6-0-10	File - Newsletters	1958 - 1973	Pending review	1-7
F-1-1-6-0-11	File - Newsletters of other JHS offices	1959 - 1986	Pending review	1-7
F-1-1-6-0-12	File - Regional Meetings	1963 - 1967	Pending review	1-7
F-1-1-6-0-13	File - JHS of Vancouver Island	1975 - 1980	Pending review	1-7
F-1-1-6-0-14	File - JHS of Lower Mainland	1985 - 1988	Pending review	1-7
F-1-1-6-0-15	File - New Haven Borstal Facility	1938 - 1942	Pending review	1-8
F-1-1-6-0-16	File - The Bridge Club	1959 - 1960	Pending review	1-8
F-1-1-6-0-17	File - Union	1963 - 1976	Pending review	1-8
F-1-1-6-0-18	File - Victim Assistance Program	1981 - 1982	Pending review	1-8
F-1-1-6-0-19	File - Fractured Families	1972	Pending review	1-8
F-1-1-6-0-20	File - Young Offenders 1930s	1930 - 1939	Pending review	1-8
F-1-1-6-0-21	File - Female Offenders	1979	Pending review	1-8
F-1-1-6-0-22	File - Prostitution	1934 - 1943	Restricted in part	1-8
F-1-1-6-0-23	File - Prison Reform Recommendations	1954	Pending review	1-8
F-1-1-6-0-24	File - Submission to Members of Legislative Assembly of B.C.	1969	Pending review	1-8
F-1-1-6-0-25	File - Family Service Fund - Dislocation Transportation	1979 - 1981	Pending review	1-8

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F-1-1-6-0-26	File - Report on Juvenile Delinquency	1962	Pending review	1-8
F-1-1-6-0-27	File - J.H.S. of Canada - Submission to Ouimet Commission on Crime and Corrections	1967	Pending review	1-8
F-1-1-6-0-28	File - B.C. Youth Council - 1	1954 - 1958	Pending review	1-9
F-1-1-6-0-29	File - B.C. Youth Council - 2	1956 - 1957	Pending review	1-9
F-1-1-6-0-30	File - Brief Submitted to Parliamentary Committee by Juvenile Court Probation Officers	1957 - 1958	Pending review	1-9
F-1-1-6-0-31	File - Constitution and Policy - Branch Relationships	1957 - 1971	Pending review	1-9
F-1-1-6-0-32	File - History, Sources and Documents		Pending review	1-9
F-1-1-6-0-33	File - J.B. Hobden - Correspondence	1937 - 1946	Restricted in part	1-9
F-1-1-6-0-34	File - Office Manual and Procedures	1959	Pending review	1-9
F-1-1-6-0-35	File - Oakalla Prison Farm Statistics	1924 - 1944	Restricted in part	1-10
F-1-1-6-0-36	File - JHS Humanitarian Award - Bishop Sovereign	1932 - 1966	Pending review	1-10
F-1-1-6-0-37	File - Okanagan Operations	1961 - 1964	Pending review	1-10
F-1-1-6-0-38	File - Okanagan Operations	1955 - 1958	Pending review	1-10
F-1-1-6-0-39	File - Miscellaneous Correspondence	1970 - 1979	Pending review	1-10
F-1-1-6-0-40	File - Borstall School and Program	1951 - 1952	Pending review	1-10
F-1-1-6-0-41	File - Volunteer Program and Citizen Participation Committee	1974 - 1976	Pending review	1-10
F-1-1-6-0-42	File - Victims of Crime Program	1980 - 1982	Pending review	1-10
F-1-1-6-0-43	File - Victims Assistance Program	1982 - 1983	Pending review	1-10
F-1-1-6-0-44	File - Social Work	1961	Pending review	1-10
F-1-1-6-0-45	File - B. Kyle Stevensen, Assistant Executive Director - Correspondence	1953 - 1954	Pending review	1-10
F-1-1-6-0-46	File - D.L. Jackson, Assistant to Executive Secretary - Correspondence	1951 - 1952	Restricted in part	1-10
F-1-1-6-0-47	File - J.H. Hobden - Correspondence	1936 - 1950	Restricted in part	1-10
F-1-1-6-0-48	File - Howard House / Hobden House	1959-1960; 1984	Pending review	1-11
F-1-1-6-0-49	File - C.R.J. Skatfeld - Correspondence	1963 - 1964	Pending review	1-11
F-1-1-6-0-50	File - Minutes of Meeting of the Committee on Homeless Men	1934	Pending review	1-11
F-1-1-6-0-51	File - Provincial Standards	1978 - 1980	Pending review	1-11
F-1-1-6-0-52	File - Addiction and Treatment - 1930s	1930 - 1939	Pending review	1-11
F-1-1-6-0-53	File - Prison Visitation	1957 - 1981	Pending review	1-11
F-1-1-6-0-54	File - Sex Offenders	1954 - 1983	Pending review	1-11
F-1-1-6-0-55	File - Women and the Law	1938 - 1979	Pending review	1-11
F-1-1-6-0-56	File - Legal Aid	1968 - 1987	Pending review	1-11
F-1-1-6-0-57	File - League of Nations	1934 - 1938	Pending review	1-11
F-1-1-6-0-58	File - Narcotics	1948 - 1952	Pending review	1-11
F-1-1-6-0-59	File - 25 Years: Anniversary Publication	1956	Open	1-11

F-1-1-6-0-60	File - Board of Directors Meetings 1982/83	1981 - 1988	Pending review	1-11
F-1-1-6-0-61	File - Delinquency Prevention Program	1979 - 1981	Pending review	1-11

Series F-1-2: General Administrative and Office Files

Date: 1922 - 1973 (date of creation)

Scope and content:

Series consists of the main administrative files of the Society from about 1932 to 1973. During this period, a central office filing system was in place where each file category was assigned a unique alpha-numeric code. The alphabetic code was used to represent the broad category or subject area while the numeric code represented a division of the main category.

Researchers should be aware that the files are not arranged according to strict chronological and alphabetical order within or between subseries, and therefore the entire file list for the subseries below should be reviewed to determine the existence of all files on a particular subject.

Physical description: 1.66 m of textual records

Arrangement:

Arranged according to original filing system. The Society's file classification plan in use at the time is reproduced in Appendix B1.

File / item list

Ref code	Title	Dates	Access status	Container
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Sub-series F-1-2-1: Administration

Date: 1931 - 1969 (date of creation)

Scope and content:

Subseries consists of files relating to general administrative matters of the Society, including general reports, organizational information, policies and agreements. Files also include some committee files, such as the Constitution, Provincial Liaison and Women's and Family Committees. Files in this subseries include reports, memoranda, articles, newspaper clippings and pamphlets, and correspondence.

Physical description: 38 cm of textual records

File / item list

Ref code	Title	Dates	Access status	Container
F-1-2-1-0-1	File - Organization and Management	1961	Restricted in whole	1-12
F-1-2-1-0-2	File - Board of Directors (1946-1968)	1946 - 1968	Restricted in whole	1-12

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F-1-2-1-0-3	File - Committees and Departments	1967 - 1968	Restricted in whole	1-12
F-1-2-1-0-4	File - Capital Punishment Committee	1956 - 1957	Restricted in part	1-12
F-1-2-1-0-5	File - Constitution Committee	1932 - 1958	Restricted in whole	1-12
F-1-2-1-0-6	File - Institutions Committee	1955 - 1964	Restricted in whole	1-12
F-1-2-1-0-7	File - Penitentiary Committee Minutes	1956 - 1959	Restricted in whole	1-12
F-1-2-1-0-8	File - Legal Aid Committee	1950 - 1956	Restricted in whole	1-12
F-1-2-1-0-9	File - Provincial Liaison Committee	1956 - 1968	Restricted in whole	1-12
F-1-2-1-0-10	File - Rehabilitation Committee	1951 - 1953	Open	1-12
F-1-2-1-0-11	File - Women's and Family Committee	1955 - 1957	Restricted in whole	1-12
F-1-2-1-0-12	File - Research Committee	1958 - 1965	Restricted in whole	1-12
F-1-2-1-0-13	File - Education Committee	1963 - 1965	Restricted in whole	1-12
F-1-2-1-0-14	File - Welfare Grants	1967 - 1968	Restricted in whole	1-12
F-1-2-1-0-15	File - Royal Commission to Examine Welfare Services	1961 - 1964	Restricted in whole	1-12
F-1-2-1-0-16	File - Meetings, Conferences and Visits Conventions	1963 - 1968	Restricted in whole	1-12
F-1-2-1-0-17	File - Annual Meetings 1947-1957	1947 - 1957	Restricted in whole	1-12
F-1-2-1-0-18	File - Annual Meeting and Luncheon (1963)	1963	Restricted in whole	1-13
F-1-2-1-0-19	File - Annual Meetings 1958-1967	1958 - 1967	Restricted in whole	1-13
F-1-2-1-0-20	File - Annual Meeting 1968-1969	1968 - 1969	Restricted in whole	1-13
F-1-2-1-0-21	File - Executive Meetings 1955-1961	1955 - 1961	Restricted in whole	1-13
F-1-2-1-0-22	File - Staff Meetings	1955 - 1968	Restricted in whole	1-13
F-1-2-1-0-23	File - Conference on Juvenile Delinquency	1956 - 1963	Restricted in whole	1-13
F-1-2-1-0-24	File - Projects, Policies and Agreements	1961 - 1964	Restricted in whole	1-13
F-1-2-1-0-25	File - Functions	1932 - 1951	Restricted in whole	1-13
F-1-2-1-0-26	File - Office Procedure	1963	Restricted in whole	1-13
F-1-2-1-0-27	File - John Howard Players	1963 - 1964	Restricted in whole	1-13
F-1-2-1-0-28	File - Wives' Group	1959 - 1967	Restricted in whole	1-13
F-1-2-1-0-29	File - Inter-provincial Referrals	1964 - 1966	Restricted in whole	1-13

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F-1-2-1-0-30	File - Compensation to Victims of Crime	1967	Restricted in whole	1-13
F-1-2-1-0-31	File - Correspondence - (1948-49)	1948 - 1949	Restricted in whole	1-13
F-1-2-1-0-32	File - Correspondence - (1950-51)	1950 - 1951	Restricted in whole	1-14
F-1-2-1-0-33	File - Correspondence - (1952-53)	1952 - 1953	Restricted in whole	1-14
F-1-2-1-0-34	File - Correspondence - (1954)	1954	Restricted in whole	1-14
F-1-2-1-0-35	File - Public Relations and Information - General	1953 - 1958	Restricted in whole	1-14
F-1-2-1-0-36	File - Speaking Engagements	1940 - 1965	Open	1-14
F-1-2-1-0-37	File - Historical Data	1931 - 1955	Restricted in whole	1-14
F-1-2-1-0-38	File - Newsletters - Correspondence	1967 - 1968	Restricted in whole	1-14
F-1-2-1-0-39	File - Newsletters - Okanagan Mainline	1961 - 1964	Restricted in whole	1-14
F-1-2-1-0-40	File - Press Releases	1967 - 1969	Restricted in whole	1-14
F-1-2-1-0-41	File - Charts		Restricted in whole	1-14
F-1-2-1-0-42	File - Statistics - General	1931 - 1955	Restricted in whole	1-14
F-1-2-1-0-43	File - Service Reports 1946-1953 - Community Chest and Council	1946 - 1953	Restricted in whole	1-14
F-1-2-1-0-44	File - Service Reports 1954 - Community Chest and Council	1954	Restricted in whole	1-14
F-1-2-1-0-45	File - Service Reports - Remission Service, Ottawa	1932 - 1957	Restricted in part	1-14
F-1-2-1-0-46	File - Service Reports - Commissioner of Penitentiaries	1931 - 1964	Restricted in part	1-14
F-1-2-1-0-47	File - Service Reports - Provincial Government	1956 - 1958	Restricted in whole	1-15

Sub-series F-1-2-2: Corrections - General

Date: 1931 - 1965 (date of creation)

Scope and content:

Subseries consists of files pertaining to corrections reform, including correspondence with and information about international organizations involved in the areas of prison reform and criminal rehabilitation, such as the Howard League for Penal Reform in Great Britain. Files also include information about various correctional institutions outside of B.C., and include articles, newspapers, clippings, bulletins, reports and correspondence.

Physical description: 8 cm of textual records

Access points:

- Howard League for Penal Reform

File / item list				
Ref code	Title	Dates	Access status	Container
F-1-2-2-0-1	File - Corrections - Canada	1933 - 1965	Restricted in part	1-15
F-1-2-2-0-2	File - Penal Reform	1934 - 1965	Restricted in part	1-15
F-1-2-2-0-3	File - Archambault Report (J.H.S. and C.P.A. Submissions)	1936	Restricted in part	1-15
F-1-2-2-0-4	File - Juvenile Delinquency	1932 - 1964	Restricted in whole	1-15
F-1-2-2-0-5	File - Penal Commission	1939 - 1942	Restricted in part	1-15
F-1-2-2-0-6	File - Corrections - U.S.A.	1933 - 1957	Restricted in part	1-15
F-1-2-2-0-7	File - Howard League	1931 - 1965	Restricted in part	

Sub-series F-1-2-3: Elizabeth Fry

Date: 1953 - 1966 (date of creation)

Scope and content:

Subseries consists of a single file on the Elizabeth Fry Society. File consists mainly of correspondence, but also includes miscellaneous materials, such as Annual Reports, lists of Society officers, newspaper clippings and statistical information about women received at Oakalla Prison.

Physical description: 1 cm of textual records

Access points:

- Elizabeth Fry Society

File / item list				
Ref code	Title	Dates	Access status	Container
F-1-2-3-0-1	File - Elizabeth Fry Society	1953 - 1966	Restricted in part	1-15

Sub-series F-1-2-4: Finances

Date: 1947 - 1968 (date of creation)

Scope and content:

Subseries consists of files on various financial matters, such as revenue, including briefs submitted by the Society to government agencies in support of requests for financial aid; banking, including lists of signing officers; and budgets, including correspondence with Community Chest and Council Budget Committee.

Physical description: 4 cm of textual records

File / item list				
Ref code	Title	Dates	Access status	Container
F-1-2-4-0-1	File - Revenue - Provincial Government (Acknowledgments of Monthly Grants)	1962 - 1968	Restricted in whole	1-15

F-1-2-4-0-2	File - Banking - Signing Officers	1952 - 1963	Restricted in whole	1-16
F-1-2-4-0-3	File - Budget - 1947-65 - Community Chest and Councils	1947 - 1965	Restricted in whole	1-16

Sub-series F-1-2-5: Health and Related Subjects

Date: 1933 - 1972 (date of creation)

Scope and content:

Subseries consists of files on various health-related subjects, such as disabled veterans, drug addiction and venereal disease. Files typically include newspaper clippings, pamphlets, brochures, briefs and statistical information on these health-related topics.

Physical description: 8 cm of textual records

File / item list

Ref code	Title	Dates	Access status	Container
F-1-2-5-0-1	File - Alcoholism	1934 - 1959	Restricted in whole	1-16
F-1-2-5-0-2	File - Drug Addiction	1937 - 1972	Restricted in whole	1-16
F-1-2-5-0-3	File - Traffic In Narcotics - Brief	1955	Restricted in whole	1-16
F-1-2-5-0-4	File - Venereal Disease	1933 - 1955	Restricted in whole	1-16
F-1-2-5-0-5	File - Mental Hospitals	1951 - 1967	Open	1-16
F-1-2-5-0-6	File - Disabled Veterans	1943	Restricted in whole	1-16

Sub-series F-1-2-6: Institutions

Date: 1931 - 1973 (date of creation)

Scope and content:

Subseries consists of files on various correctional institutions, including Haney Correctional Institution, The Oakalla Prison Farm and the B.C. Penitentiary (see Access Points for list). Files include reports, memoranda, notes, newspaper clippings and correspondence relating to the operation and management of the various penitentiaries in B.C.

Physical description: 24 cm of textual records

1 Photograph

Note:

Physical description: 1 photograph located in F-1-2-6-11

Access points:

- British Columbia Penitentiary
- Kingston Penitentiary

- Stony Mountain Institution
- Saskatchewan Penitentiary
- Oakalla Prison Farm
- Haney Correctional Institute
- Kamloops Jail
- Prince George Jail
- Brannan Lake School for Boys

File / item list

Ref code	Title	Dates	Access status	Container
F-1-2-6-0-1	File - Penitentiaries	1931 - 1964	Restricted in whole	1-16
F-1-2-6-0-2	File - Commissioner of Penitentiaries	1934 - 1973	Restricted in whole	1-17
F-1-2-6-0-3	File - After-Care Function Relative to Penitentiaries	1962 - 1965	Restricted in whole	1-17
F-1-2-6-0-4	File - B.C. Penitentiary - (including William Head and Aggassiz)	1940 - 1967	Restricted in whole	1-17
F-1-2-6-0-5	File - B.C. Penitentiary - Visiting and Correspondence	1933 - 1968	Restricted in whole	1-17
F-1-2-6-0-6	File - B.C. Penitentiary - Inmate Welfare Committee and Service Clubs	1956 - 1965	Restricted in whole	1-17
F-1-2-6-0-7	File - B.C. Penitentiary - Medical Facilities	1951 - 1967	Restricted in whole	1-17
F-1-2-6-0-8	File - Kingston Penitentiary	1954 - 1967	Restricted in part	1-17
F-1-2-6-0-9	File - Manitoba Penitentiary	1949 - 1957	Restricted in whole	1-17
F-1-2-6-0-10	File - Saskatchewan Penitentiary	1935 - 1965	Restricted in whole	1-17
F-1-2-6-0-11	File - Oakalla Prison Farm	1946 - 1964	Restricted in whole	1-17
F-1-2-6-0-12	File - Oakalla Meetings	1957 - 1958	Restricted in whole	1-17
F-1-2-6-0-13	File - Prison Visiting - Pan-Abode Unit	1958 - 1959	Restricted in whole	1-17
F-1-2-6-0-14	File - Prison Medical Services	1967 - 1968	Restricted in whole	1-17
F-1-2-6-0-15	File - Haney Correctional Institution	1957 - 1965	Restricted in whole	1-18
F-1-2-6-0-16	File - Haney Correctional Institution - Admissions	1957 - 1958	Restricted in whole	1-18
F-1-2-6-0-17	File - Haney Correctional Institution - Pre-Release Advisory Committee	1961	Restricted in whole	1-18
F-1-2-6-0-18	File - Gold Creek Camp	1957 - 1962	Restricted in whole	1-18
F-1-2-6-0-19	File - Kamloops Gaol	1933 - 1958	Restricted in whole	1-18
F-1-2-6-0-20	File - Prince George Gaol	1947 - 1967	Restricted in whole	1-18
F-1-2-6-0-21	File - City Gaols and Police Departments	1933 - 1967	Restricted in whole	1-18

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F-1-2-6-0-22	File - Prisons for Women	1955 - 1957	Restricted in whole	1-18
F-1-2-6-0-23	File - Pre-Release Camps	1958 - 1959	Restricted in whole	1-18
F-1-2-6-0-24	File - Borstal	1947 - 1962	Restricted in whole	1-18
F-1-2-6-0-25	File - Industrial Schools	1955 - 1956	Restricted in whole	1-18
F-1-2-6-0-26	File - Brannan Lake School for Boys (Formerly Boys' Industrial School)	1934; 1950-1957	Restricted in whole	1-18

Sub-series F-1-2-7: John Howard Societies

Date: 1930 - 1968 (date of creation)

Scope and content:

Subseries consists of files on other offices of the John Howard Society: its National office, provincial counterparts and regional branches. National office files contain material relevant to its formation around 1961 and provincial and regional files relate to matters of common concern, including policy matters. Files also contain information about these organizations, including reports and other printed material.

Physical description: 37 cm of textual records

Access points:

- John Howard Society of Alberta
- John Howard Society of Canada
- John Howard Society of Manitoba
- John Howard Society of New Brunswick
- John Howard Society of Newfoundland
- John Howard Society of Nova Scotia
- John Howard Society of Ontario
- John Howard Society of Prince Edward Island
- John Howard Society of Quebec
- John Howard Society of Saskatchewan
- John Howard Society of British Columbia

File / item list

Ref code	Title	Dates	Access status	Container
F-1-2-7-0-1	File - John Howard Society of B.C.	1956 - 1965	Restricted in whole	1-18
F-1-2-7-0-2	File - John Howard Society of B.C. - Vancouver Island	1930 - 1968	Restricted in whole	1-18
F-1-2-7-0-3	File - John Howard Society of B.C. - New Westminster	1955 - 1968	Restricted in whole	1-18
F-1-2-7-0-4	File - New Westminster Committee Minutes	1955 - 1968	Restricted in whole	1-18
F-1-2-7-0-5	File - Okanagan-Mainline Operations	1961 - 1968	Restricted in whole	1-19
F-1-2-7-0-6	File - John Howard Society of B.C. - Okanagan Branch	1955 - 1957	Restricted in whole	1-19

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F-1-2-7-0-7	File - John Howard Society of B.C. - Kamloops Branch	1961 - 1968	Restricted in whole	1-19
F-1-2-7-0-8	File - John Howard Society of B.C. - Kelowna Branch	1961 - 1968	Restricted in whole	1-19
F-1-2-7-0-9	File - John Howard Society of B.C. - Penticton Branch	1957 - 1968	Restricted in whole	1-19
F-1-2-7-0-10	File - John Howard Society of B.C. - Vernon Branch	1957 - 1968	Restricted in whole	1-19
F-1-2-7-0-11	File - John Howard Society of B.C. - Prince George Branch	1957 - 1968	Restricted in whole	1-19
F-1-2-7-0-12	File - John Howard Society of B.C. - Cranbrook and East Kootenay	1957 - 1968	Restricted in whole	1-19
F-1-2-7-0-13	File - John Howard Society of B.C. - Nelson and District Branch	1957 - 1968	Restricted in whole	1-20
F-1-2-7-0-14	File - John Howard Society of B.C. - Trail and Castlegar Branch	1957 - 1968	Restricted in whole	1-20
F-1-2-7-0-15	File - John Howard Society of Alberta	1948 - 1968	Restricted in whole	1-20
F-1-2-7-0-16	File - John Howard Society of Saskatchewan	1940 - 1964	Restricted in whole	1-20
F-1-2-7-0-17	File - John Howard Society of Manitoba	1953 - 1965	Restricted in whole	1-20
F-1-2-7-0-18	File - John Howard Society of Ontario	1931 - 1968	Restricted in whole	1-20
F-1-2-7-0-19	File - John Howard Society of Quebec	1944 - 1965	Restricted in whole	1-20
F-1-2-7-0-20	File - John Howard Society of Nova Scotia	1955 - 1968	Restricted in whole	1-20
F-1-2-7-0-21	File - John Howard Society of Newfoundland	1950 - 1955	Restricted in whole	1-20
F-1-2-7-0-22	File - John Howard Society of National Organization	1958 - 1962	Restricted in whole	1-20
F-1-2-7-0-23	File - John Howard Society of Canada (Mar. 1962 - Dec. 31, 1962)	1962	Restricted in whole	1-20
F-1-2-7-0-24	File - John Howard Society of Canada	1963	Restricted in whole	1-21
F-1-2-7-0-25	File - John Howard Society of Canada	1964	Restricted in whole	1-21
F-1-2-7-0-26	File - John Howard Society of Canada	1965	Restricted in whole	1-21
F-1-2-7-0-27	File - John Howard Society of Canada (May 1966-67 - 1968)	1966 - 1968	Restricted in whole	1-21
F-1-2-7-0-28	File - John Howard Society of Prince Edward Island	1961	Restricted in whole	1-21
F-1-2-7-0-29	File - John Howard Society of New Brunswick	1963	Restricted in whole	1-21

Sub-series F-1-2-8: Law and Legal Matters

Date: 1934 - 1968 (date of creation)

Scope and content:

Subseries consists of files pertaining to various legal matters, including family court, legal aid and transportation issues. Files include reports, brochures, pamphlets and correspondence.

Physical description: 6 cm of textual records

File / item list

Ref code	Title	Dates	Access status	Container
F-1-2-8-0-1	File - Legislation	1944 - 1965	Restricted in whole	1-21
F-1-2-8-0-2	File - Transportation Rules	1953 - 1958	Restricted in whole	1-21
F-1-2-8-0-3	File - Provincial Legislation	1964	Restricted in whole	1-21
F-1-2-8-0-4	File - Family Court	1934 - 1961	Restricted in whole	1-22
F-1-2-8-0-5	File - Legal Aid	1950 - 1968	Restricted in whole	1-22

Sub-series F-1-2-9: Misconduct and Treatment

Date: 1931 - 1968 (date of creation)

Scope and content:

Subseries consists of files related to the misconduct and treatment of offenders, including young offenders, sexual offenders and habitual offenders.

Physical description: 11 cm of textual records

File / item list

Ref code	Title	Dates	Access status	Container
F-1-2-9-0-1	File - Juvenile Delinquency	1941 - 1950	Restricted in whole	1-22
F-1-2-9-0-2	File - Committee on Juvenile Delinquency 1962	1962	Restricted in whole	1-22
F-1-2-9-0-3	File - Young Offenders	1931 - 1945	Restricted in whole	1-22
F-1-2-9-0-4	File - Sex Offenders	1947 - 1964	Restricted in part	1-22
F-1-2-9-0-5	File - Habitual Offenders	1964	Restricted in whole	1-22
F-1-2-9-0-6	File - Treatment and After-care	1958, 1964	Restricted in whole	1-22
F-1-2-9-0-7	File - Probation	1934 - 1959	Open	1-22
F-1-2-9-0-8	File - Meetings - Correctional Planning Committee	1958 - 1960	Restricted in whole	1-22
F-1-2-9-0-9	File - Parole	1948 - 1964	Restricted in part	1-22
F-1-2-9-0-10	File - Remission Service	1942 - 1958	Restricted in whole	1-22
F-1-2-9-0-11	File - Capital Punishment	1943 - 1968	Open	1-23

Sub-series F-1-2-10: Personnel and Labour Conditions

Date: 1941 - 1963 (date of creation)

Scope and content:

Subseries consists of a single file on unemployment insurance. The file contains miscellaneous materials pertaining to unemployment insurance coverage for inmates and proposed amendments to the Unemployment Insurance Act.

Physical description: 1 cm of textual records

File / item list

Ref code	Title	Dates	Access status	Container
F-1-2-10-0-1	File - Unemployment Insurance	1941 - 1963	Restricted in whole	1-23

Sub-series F-1-2-11: Resources and Services - Health and Related Subjects

Date: 1952 - 1968 (date of creation)

Scope and content:

Subseries consists of 2 health-related files: one is on the Alcoholism Foundation, containing general printed material on the Foundation, such as newsletters, newspaper clippings, reports and some correspondence; the other is on narcotics, consisting primarily of correspondence with government committees, doctors and associations.

Physical description: 2 cm of textual records

Access points:

- Alcoholism Foundation

File / item list

Ref code	Title	Dates	Access status	Container
F-1-2-11-0-1	File - Alcoholism Foundation	1952 - 1959	Restricted in whole	1-23
F-1-2-11-0-2	File - Narcotics	1964 - 1968	Restricted in whole	1-23

Sub-series F-1-2-12: Social Work

Date: 1943 - 1969 (date of creation)

Scope and content:

Subseries consists of a single file on social work. The file contains miscellaneous articles, reports and correspondence with various institutions, such as the Department of Social Work at the University of British Columbia and the Vancouver Council on Social Agencies.

Physical description: 1 cm of textual records

File / item list				
Ref code	Title	Dates	Access status	Container
F-1-2-12-0-1	File - Social Work - General	1943 - 1969	Restricted in whole	1-23

Sub-series F-1-2-13: General and Miscellaneous

Date: 1931 - 1957 (date of creation)

Scope and content:

Subseries consists of 2 files: one is a general John Howard Society file containing general reports on the Society, memoranda and correspondence with those interested in the work of the Society; and the other contains information on prison libraries, especially the Society's work in advocating the role of prison libraries in the rehabilitation of offenders.

Physical description: 2 cm of textual records

File / item list				
Ref code	Title	Dates	Access status	Container
F-1-2-13-0-1	File - John Howard Society - General	1932 - 1957	Restricted in whole	1-23
F-1-2-13-0-2	File - Prison Libraries	1931 - 1950	Restricted in whole	1-23

Sub-series F-1-2-14: Resources and Services

Date: 1922 - 1969 (date of creation)

Scope and content:

Subseries consists of a number of files on reports and statistics of services provided by the Society, such as the number of cases accepted and cases closed, areas of services and work distribution. A number of other files in this subseries contain material on related associations of the Society, including the B.C. Borstal Association, Canadian Penal Association and the Canadian Corrections Association (see Access Points for list).

Physical description: 23 cm of textual records

Access points:

- British Columbia Borstall Association
- Canadian Penal Association
- National Prisoners Aid Association
- International Prisoners Aid Association
- British Columbia Youth Council
- Canadian Corrections Association
- Vancouver Clothing Committee
- Ex-Convicts Anonymous
- Central City Mission

File / item list				
Ref code	Title	Dates	Access status	Container
F-1-2-14-0-1	File - UCS Priorities	1962 - 1969	Restricted in whole	1-23
F-1-2-14-0-2	File - Agency Agreements	1922 - 1968	Restricted in whole	1-23
F-1-2-14-0-3	File - Reports and Statistics	1954 - 1958	Restricted in whole	1-23
F-1-2-14-0-4	File - Reports and Statistics	1957	Restricted in whole	1-23
F-1-2-14-0-5	File - Reports and Statistics	1956	Restricted in whole	1-23
F-1-2-14-0-6	File - Reports and Statistics	1954 - 1955	Restricted in whole	1-23
F-1-2-14-0-7	File - Reports and Statistics	1959	Restricted in whole	1-23
F-1-2-14-0-8	File - B.C. Borstall Association	1948 - 1963	Restricted in whole	1-24
F-1-2-14-0-9	File - Canadian Penal Association (discontinued)	1951 - 1968	Open	1-24
F-1-2-14-0-10	File - National Prisoners Aid Association	1934 - 1948	Open	1-24
F-1-2-14-0-11	File - International Prisoners Aid Association	1940 - 1959	Restricted in whole	1-24
F-1-2-14-0-12	File - B.C. Youth Council	1956 - 1958	Restricted in whole	1-24
F-1-2-14-0-13	File - B.C. Youth Council - Constitution	1952 - 1958	Restricted in whole	1-24
F-1-2-14-0-14	File - Canadian Corrections Association	1959 - 1961	Restricted in whole	1-24
F-1-2-14-0-15	File - Central City Mission	1950 - 1959	Restricted in whole	1-25
F-1-2-14-0-16	File - Vancouver Clothing Committee	1948 - 1954	Restricted in whole	1-25
F-1-2-14-0-17	File - Ex-Convicts Anonymous	1956 - 1957	Restricted in whole	1-25

Series F-1-3: General administrative and office Files

Date: 1934 - 1981 (date of creation)

Scope and content:

Series consists of the administrative files of the Society from about 1969 to 1982. During this period, a new file classification plan was in place where each file category or subject area was assigned a unique numeric code.

Researchers should be aware that the files are not arranged according to strict chronological and alphabetical order within or between subseries, and therefore the entire file list for the subseries below should be reviewed to determine the existence of all files on a particular subject.

Physical description: 3.08 m of textual records

File / item list				
Ref code	Title	Dates	Access status	Container
Sub-series F-1-3-1: Administration				
<u>Date:</u> 1930 - 1990 (date of creation)				
<u>Scope and content:</u>				
Subseries consists of general administrative files, including committee information, conference materials, newsletters, board of directors minutes, scholarship fund records, correspondence, union-related records, and other general office files.				
<u>Physical description:</u> 91 cm of textual records				
<u>Access points:</u>				
<ul style="list-style-type: none"> Textual record (documentary form) 				
File / item list				
Ref code	Title	Dates	Access status	Container
F-1-3-1-0-1	File - The John Howard Society of British Columbia - General	1962 - 1980	Restricted in whole	1-25
F-1-3-1-0-2	File - Board of Directors - Planning Committee	1980	Restricted in whole	1-25
F-1-3-1-0-3	File - Executive Committee	1980	Restricted in whole	1-25
F-1-3-1-0-4	File - Citizens Advisory Committee - B.C. Penitentiary 1976-79	1976 - 1979	Restricted in whole	1-25
F-1-3-1-0-5	File - Citizens Advisory Committee - General	1978 - 1979	Restricted in whole	1-25
F-1-3-1-0-6	File - Office Administration - General	1972 - 1980	Restricted in whole	1-25
F-1-3-1-0-7	File - Public Information	1967 - 1974	Restricted in whole	1-25
F-1-3-1-0-8	File - Conference, Visits and Meetings - vol. 1 (1969-1974)	1969 - 1974	Restricted in whole	1-26
F-1-3-1-0-9	File - Annual Meetings - 1969-1976	1969 - 1976	Restricted in whole	1-26
F-1-3-1-0-10	File - Dinner Meetings	1969 - 1972	Restricted in whole	1-26
F-1-3-1-0-11	File - Registrar of Companies 1934-1968	1934 - 1968	Restricted in whole	1-26
F-1-3-1-0-12	File - Registrar of Companies 1969-1980	1969 - 1980	Restricted in whole	1-26
F-1-3-1-0-13	File - Newsletters 1969-1973 vol. 1 nos. 43-63	1969 - 1973	Restricted in whole	1-26
F-1-3-1-0-14	File - Newsletter Index	1958 - 1973	Restricted in whole	1-26
F-1-3-1-0-15	File - Book Reviews (J.D. Hobden Book Miss J.B. Witton)	1973 - 1974	Restricted in whole	1-27
F-1-3-1-0-16	File - Newsletters 1958-1968 vol. 1 nos. 1-42	1958 - 1968	Restricted in whole	1-27

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F-1-3-1-0-17	File - Personnel - Staff Reports	1974 - 1978	Restricted in whole	1-27
F-1-3-1-0-18	File - Union Contracts - June 1/76-80	1975 - 1980	Restricted in whole	1-27

Sub-sub-series F-1-3-1-1: Unarchived

Date: 1930-1969 (date of creation)

Scope and content:

Subseries consists of two files labelled 'unarchived' regarding the Society's constitutional changes from the 1930s and problems from the 1960s.

Physical description: 2 cm of textual records

File / item list

Ref code	Title	Dates	Access status	Container
F-1-3-1-1-1	File - 1960-1969 Other problems / Alberta	1960 - 1969	Pending review	1-91
F-1-3-1-1-2	File - 1930-1940s Constitution	1930 - 1940	Pending review	1-91
F-1-3-1-1-3	File - History 1931-1941	1990	Pending review	1-91
F-1-3-1-0-19	File - Annual reports & financial statements	1989 - 1992	Pending review	1-94
F-1-3-1-0-20	File - J.O. Hobden scholarship fund	1988	Pending review	1-94
F-1-3-1-0-21	File - J.O. Hobden scholarship fund	1989	Pending review	1-94
F-1-3-1-0-22	File - J.O. Hobden scholarship fund	1990	Pending review	1-94
F-1-3-1-0-23	File - Board of directors minutes	1988	Pending review	1-94
F-1-3-1-0-24	File - Board of directors minutes	1987 - 1988	Pending review	1-94
F-1-3-1-0-25	File - Board of directors minutes	1986 - 1987	Pending review	1-94
F-1-3-1-0-26	File - Board of directors minutes, vol. 1	1989	Pending review	1-95
F-1-3-1-0-27	File - Board of directors minutes, vol. 2	1989	Pending review	1-95
F-1-3-1-0-28	File - Staff meetings	1987 - 1989	Pending review	1-95
F-1-3-1-0-29	File - 50th anniversary annual meeting photographs, vol. 1	1981	Pending review	1-95
F-1-3-1-0-30	File - 50th anniversary annual meeting photographs, vol. 2	1981	Pending review	1-95
F-1-3-1-0-31	File - Volunteer training	[ca 1980] - 1980	Pending review	1-95
F-1-3-1-0-32	File - Board of director list	1982 - 1989	Pending review	1-96
F-1-3-1-0-33	File - Board of director correspondence	1987 - 1989	Pending review	1-96
F-1-3-1-0-34	File - Board of director reference material	1986 - 1992	Pending review	1-96
F-1-3-1-0-35	File - Board of director needs analysis survey	1989	Pending review	1-96
F-1-3-1-0-36	File - Board of director - building - correspondence with SHC investments	1987 - 1989	Pending review	1-96
F-1-3-1-0-37	File - Newsletter	1989	Pending review	1-96
F-1-3-1-0-38	File - Newsletter	1988	Pending review	1-96

F-1 John Howard Society of the Lower Mainland of British Columbia fonds

F-1-3-1-0-39	File - Correspondence - government; related organizations	1989	Pending review	1-96
F-1-3-1-0-40	File - Correspondence - Interoffice memos	1985 - 1988	Pending review	1-96
F-1-3-1-0-41	File - Correspondence - Non-project agencies	1982 - 1989	Pending review	1-96
F-1-3-1-0-42	File - Correspondence - Private agencies	1986 - 1989	Pending review	1-96
F-1-3-1-0-43	File - Correspondence - Solicitor general	1982 - 1989	Pending review	1-96
F-1-3-1-0-44	File - Office - organizational charts	[ca 1980] - 1980	Pending review	1-96
F-1-3-1-0-45	File - Office - policy - media guide	1988	Pending review	1-96
F-1-3-1-0-46	File - Office - policy - personnel policy	1986	Pending review	1-96
F-1-3-1-0-47	File - Office - programs - reality therapy training	1987 - 1989	Pending review	1-96
F-1-3-1-0-48	File - History - J.D. Hobden	[ca 1985] - 1985	Pending review	1-96
F-1-3-1-0-49	File - History - organization & general information	1987	Pending review	1-96
F-1-3-1-0-50	File - History - reference material	1988 - 1989	Pending review	1-96
F-1-3-1-0-51	File - History - society in Canada	[ca 1980] - 1980	Pending review	1-96
F-1-3-1-0-52	File - Staff - executive director - responsibilities	1983 - 1994	Pending review	1-96
F-1-3-1-0-53	File - Staff - staff lists	1985 - 1987	Pending review	1-96
F-1-3-1-0-54	File - Society - historical highlights	1980 - 1995	Pending review	1-96
F-1-3-1-0-55	File - Society - mission statements, goals	1980 - 1983	Pending review	1-96
F-1-3-1-0-56	File - Union - agreement	1987 - 1988	Pending review	1-96
F-1-3-1-0-57	File - Union - agreement	1986 - 1987	Pending review	1-96
F-1-3-1-0-58	File - Union - agreement	1985 - 1986	Pending review	1-96
F-1-3-1-0-59	File - Union - agreement	1988	Pending review	1-96
F-1-3-1-0-60	File - Union - correspondence	1985 - 1989	Pending review	1-97
F-1-3-1-0-61	File - Union - grievances	1985	Pending review	1-97
F-1-3-1-0-62	File - Union - grievances	1984 - 1985	Pending review	1-97
F-1-3-1-0-63	File - Union - job postings	1988 - 1992	Pending review	1-97
F-1-3-1-0-64	File - Union - negotiations - summary	1986 - 1988	Pending review	1-97
F-1-3-1-0-65	File - Union - salary survey	1986 - 1989	Pending review	1-97
F-1-3-1-0-66	File - JHSBC Board of directors meetings agenda and minutes	1989	Pending review	1-97
F-1-3-1-0-67	File - JHSBC - correspondence	1989	Pending review	1-97
F-1-3-1-0-68	File - JHSBC - goals, mission statements, objectives	1983 - 1988	Pending review	1-97
F-1-3-1-0-69	File - JHSBC - report to board	1989	Pending review	1-97
F-1-3-1-0-70	File - JHS in BC - Kelowna	1989	Pending review	1-97
F-1-3-1-0-71	File - JHS in BC - Vancouver Island	1989	Pending review	1-97
F-1-3-1-0-72	File - JHS - other provinces - Alberta	1979 - 1989	Pending review	1-97
F-1-3-1-0-73	File - JHS - other provinces - Newfoundland	1973	Pending review	1-97
F-1-3-1-0-74	File - JHS - national - JHS of Canada - correspondence	1987 - 1989	Pending review	1-97

F-1 John Howard Society of the Lower Mainland of British Columbia fonds

F-1-3-1-0-75	File - JHS - other provinces - Ottawa	1988	Pending review	1-97
F-1-3-1-0-76	File - MSSH - family services contract	1986 - 1990	Pending review	1-98
F-1-3-1-0-77	File - United way - Fraser Valley	1987 - 1991	Pending review	1-98
F-1-3-1-0-78	File - United way - Lower Mainland correspondence	1987 - 1992	Pending review	1-98
F-1-3-1-0-79	File - Audited financial statements	1990 - 1991	Pending review	1-99
F-1-3-1-0-80	File - Property insurance	1987 - 1995	Pending review	1-99
F-1-3-1-0-81	File - Property management	1982 - 1992	Pending review	1-100
F-1-3-1-0-82	File - Original constitution & bylaws	1983 - 1988	Pending review	1-100
F-1-3-1-0-83	File - JHS of BC Minutes, reports, memos	1988 - 1990	Pending review	1-100
F-1-3-1-0-84	File - JHS of BC Minutes, reports, memos	1991	Pending review	1-100
F-1-3-1-0-85	File - Annual General Meeting	1987 - 1988	Pending review	1-100
F-1-3-1-0-86	File - Annual General Meeting	1989	Pending review	1-100
F-1-3-1-0-87	File - Annual General Meeting	1990	Pending review	1-100
F-1-3-1-0-88	File - Ministry of social services and housing contracts	1991	Pending review	1-101
F-1-3-1-0-89	File - Victims of crime	1991	Pending review	1-101
F-1-3-1-0-90	File - Conference: managing the criminal justice system: the victim	1982	Pending review	1-101
F-1-3-1-0-91	File - Presentation to executive committee, ministry of attorney general on Project Restore	1982	Pending review	1-101

Sub-series F-1-3-2: Projects

Date: 1970 - 1995 (date of creation)

Scope and content:

Subseries consists of files on pertaining to various projects undertaken by the Society. These include the Delinquency Prevention Programme, What Breaking the Law Could Mean to You, conducted in high schools; the Seventh Step, a program of alcohol recovery based on Alcoholics Anonymous established specifically for inmates of correctional facilities, Alternative Measures, Family House, Hobden House, Prison sentence programs, Impaired drivers program, and the Citizen Participation Programme, aimed at getting the public interested and involved in correctional issues. The subseries also consists of proposals for other programs that may not have received funding.

Physical description: 53 cm of textual records

Access points:

- Textual record (documentary form)

File / item list

Ref code	Title	Dates	Access status	Container
F-1-3-2-0-1	File - Projects Proposed 1973-74	1973 - 1974	Restricted in whole	1-27
F-1-3-2-0-2	File - Family Service Apr. 1979 - Mar. 1980 Vol. 4	1979 - 1980	Restricted in whole	1-27

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F-1-3-2-0-3	File - Seattle Project, 1972-76	1972 - 1976	Restricted in whole	1-27
F-1-3-2-0-4	File - Family Service Development Project	1976 - 1979	Restricted in whole	1-27
F-1-3-2-0-5	File - 7 Steps Donne	1970 - 1974	Restricted in whole	1-27
F-1-3-2-0-6	File - Prospecting Course	1979	Restricted in whole	1-27
F-1-3-2-0-7	File - Youth Containment	1977 - 1980	Restricted in whole	1-27
F-1-3-2-0-8	File - Delinquency Prevention Programme Vol. 1, 1977-78 Requests	1977 - 1978	Restricted in whole	1-27
F-1-3-2-0-9	File - Delinquency Prevention Programme 1978-79 Requests	1978 - 1979	Restricted in whole	1-28
F-1-3-2-0-10	File - Citizen Participation Programme	1973 - 1974	Restricted in whole	1-28
F-1-3-2-0-11	File - Matsqui Volunteers	1973 - 1974	Restricted in whole	1-28
F-1-3-2-0-12	File - Community Service	1976 - 1979	Restricted in whole	1-28
F-1-3-2-0-13	File - Alternative Measures	1986 - 1990	Pending review	1-89
F-1-3-2-0-14	File - Community projects funding	1986 - 1990	Pending review	1-89
F-1-3-2-0-15	File - Family house - financial	1982 - 1984	Pending review	1-89
F-1-3-2-0-16	File - Family house - couples program	1988 - 1991	Pending review	1-89
F-1-3-2-0-17	File - Family house - building	1987 - 1989	Pending review	1-89
F-1-3-2-0-18	File - Family house - mortgage	1988 - 1989	Pending review	1-89
F-1-3-2-0-19	File - Family house - reports and recommendations	1988	Pending review	1-89
F-1-3-2-0-20	File - Family house - historical documents	1983 - 1989	Pending review	1-89
F-1-3-2-0-21	File - Family house - mortgage appeals	1988 - 1989	Pending review	1-89
F-1-3-2-0-22	File - Family house - correspondence	1988 - 1989	Pending review	1-89
F-1-3-2-0-23	File - Family house - proposal for expansion of Abbotsford family house	1988	Pending review	1-89
F-1-3-2-0-24	File - Family house - zoning	1988	Pending review	1-89
F-1-3-2-0-25	File - Forensic psychiatric	1987 - 1988	Pending review	1-89
F-1-3-2-0-26	File - Hands across the border	1989	Pending review	1-89
F-1-3-2-0-27	File - Hobden house - budget	1983 - 1984	Pending review	1-89
F-1-3-2-0-28	File - Hobden house - contract	1989	Pending review	1-89
F-1-3-2-0-29	File - Hobden house - historical documents	1983 - 1995	Pending review	1-89
F-1-3-2-0-30	File - Hobden house - lease / mortgage	1984 - 1989	Pending review	1-89
F-1-3-2-0-31	File - Hobden house - special investigations	1986 - 1988	Pending review	1-89
F-1-3-2-0-32	File - Hobden house - zoning	1984 - 1987	Pending review	1-90
F-1-3-2-0-33	File - Prison sentence program	1985 - 1989	Pending review	1-90
F-1-3-2-0-34	File - Prison sentence program proposal	1987	Pending review	1-90

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F-1-3-2-0-35	File - Prison sentence program correspondence	1986 - 1988	Pending review	1-90
F-1-3-2-0-36	File - Prison sentence program - statistics	1987 - 1989	Pending review	1-90
F-1-3-2-0-37	File - Proposals - introduction (generic form)	1988	Pending review	1-90
F-1-3-2-0-38	File - Proposals - adjunct housing	1987	Pending review	1-90
F-1-3-2-0-39	File - RFPs community service program	1988	Pending review	1-90
F-1-3-2-0-40	File - RFPs drugs and alcohol program	1988	Pending review	1-90
F-1-3-2-0-41	File - Proposal - impaired drivers	1988	Pending review	1-90
F-1-3-2-0-42	File - Proposal - substance abuse, alcohol, Fraser region	1989	Pending review	1-90
F-1-3-2-0-43	File - Proposal - urban native women	1989	Pending review	1-90
F-1-3-2-0-44	File - Choices film proposal	1990	Pending review	1-92
F-1-3-2-0-45	File - Family house - appraisal	1990	Pending review	1-92
F-1-3-2-0-46	File - Family house - building	1990	Pending review	1-92
F-1-3-2-0-47	File - Family house - couples program	1990	Pending review	1-92
F-1-3-2-0-48	File - Family house - historical documents	1990	Pending review	1-92
F-1-3-2-0-49	File - Family house - mortgage	1990	Pending review	1-92
F-1-3-2-0-50	File - Family house - mortgage appeals	1990	Pending review	1-92
F-1-3-2-0-51	File - Family house women - together	1990	Pending review	1-92
F-1-3-2-0-52	File - Family house - zoning	1990	Pending review	1-92
F-1-3-2-0-53	File - Forensic psychiatric correspondence & contract	1990	Pending review	1-92
F-1-3-2-0-54	File - Hands across the border	1990	Pending review	1-92
F-1-3-2-0-55	File - Hobden house - historical documents	1990	Pending review	1-92
F-1-3-2-0-56	File - Hobden house - zoning	1990	Pending review	1-92
F-1-3-2-0-57	File - Operation Wok	1990	Pending review	1-92
F-1-3-2-0-58	File - Parole contract & correspondence	1990 - 1991	Pending review	1-92
F-1-3-2-0-59	File - Prison visiting - volunteer manual	1990	Pending review	1-92
F-1-3-2-0-60	File - History - John Trombley	1990 - 1994	Pending review	1-92
F-1-3-2-0-61	File - Forensic residential house	1990	Pending review	1-92
F-1-3-2-0-62	File - Impaired drivers program	1990	Pending review	1-92
F-1-3-2-0-63	File - Impaired drivers program	1990	Pending review	1-92
F-1-3-2-0-64	File - Impaired drivers program	1990	Pending review	1-92
F-1-3-2-0-65	File - Siblings	1973 - 1975	Pending review	1-93
F-1-3-2-0-66	File - Bail and divorce (minus-one)	1973 - 1974	Pending review	1-93
F-1-3-2-0-67	File - Federal local initiatives program	1971 - 1973	Pending review	1-93
F-1-3-2-0-68	File - Dial X	1973	Pending review	1-93
F-1-3-2-0-69	File - Family service	1972 - 1974	Pending review	1-93
F-1-3-2-0-70	File - Family service	1975 - 1978	Pending review	1-93
F-1-3-2-0-71	File - LINC society of BC	1974 - 1975	Pending review	1-94

F-1-3-2-0-72	File - Criminal justice diversion project	1974 - 1975	Pending review	1-94
F-1-3-2-0-73	File - Unemployment insurance commission annual report	1974	Pending review	1-94

Sub-series F-1-3-3: Supporting organizations

Date: 1961 - 1994 (date of creation)

Scope and content:

Subseries consists of files relating to the work of the Society with various organizations closely involved in parole supervision, corrections and penitentiaries, especially at the federal level. There are also correspondence files for each prison in British Columbia, the Libby society, the Elizabeth Fry society, and the Coalition against the return of the death penalty.

Physical description: 76 cm of textual records

Access points:

- Textual record (documentary form)

File / item list

Ref code	Title	Dates	Access status	Container
F-1-3-3-0-1	File - Provincial Corrections - General, 1969-1974 Vol. 1	1969 - 1974	Restricted in whole	1-28
F-1-3-3-0-2	File - Provincial Corrections - General, 1975-1980 Vol. 2	1975 - 1980	Restricted in whole	1-28
F-1-3-3-0-3	File - Provincial Corrections - Justice Development Commission 1974-76	1974 - 1976	Restricted in whole	1-28
F-1-3-3-0-4	File - Forensic Services Commission	1973 - 1975	Restricted in whole	1-28
F-1-3-3-0-5	File - Corrections - Federal	1961 - 1971	Restricted in whole	1-28
F-1-3-3-0-6	File - Federal Correction - General 1973 Vol. 2	1973	Restricted in whole	1-29
F-1-3-3-0-7	File - Federal Correction - General 1974 Vol. 3	1974	Restricted in whole	1-29
F-1-3-3-0-8	File - Federal Correction - General 1980 Vol. 4	1980	Restricted in whole	1-29
F-1-3-3-0-9	File - Federal Parole - Aug. 1968 - July 1972 Vol. 1	1968 - 1972	Restricted in whole	1-29
F-1-3-3-0-10	File - Federal Parole - Aug. 1972 - Mar. 1976 Vol. 2	1972 - 1976	Restricted in whole	1-29
F-1-3-3-0-11	File - Federal Parole - Aug. 1976 - Dec. 1977 Vol. 3	1976 - 1977	Restricted in whole	1-29
F-1-3-3-0-12	File - Federal Parole - General Jun. 1978 - Mar. 31, 1981 Vol. 4	1978 - 1981	Restricted in whole	1-30
F-1-3-3-0-13	File - Federal Penitentiary - General 1973-1979 Vol. 1	1973 - 1979	Restricted in whole	1-30
F-1-3-3-0-14	File - Private Agencies Task Force	1974 - 1978	Restricted in whole	1-30

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F-1-3-3-0-15	File - Special Employment Field Services	1973	Restricted in whole	1-30
F-1-3-3-0-16	File - Canada Community Services Projects	1980	Restricted in whole	1-30
F-1-3-3-0-17	File - Company Of Young Canadians	1970 - 1972	Restricted in whole	1-30
F-1-3-3-0-18	File - Alternatives in Action	1980 - 1989	Pending review	1-90
F-1-3-3-0-19	File - BC agencies consulting on criminal justice	1989	Pending review	1-90
F-1-3-3-0-20	File - Coalition against return of death penalty	1986 - 1987	Pending review	1-90
F-1-3-3-0-21	File - Elizabeth Fry society	1980 - 1989	Pending review	1-90
F-1-3-3-0-22	File - Libby society	1989	Pending review	1-90
F-1-3-3-0-23	File - Literacy BC	1980 - 1989	Pending review	1-90
F-1-3-3-0-24	File - Agendas, minutes	1990	Pending review	1-91
F-1-3-3-0-25	File - Other provinces - Newfoundland	1990	Pending review	1-91
F-1-3-3-0-26	File - Provincial groups	[ca 1990] - 1990	Pending review	1-91
F-1-3-3-0-27	File - USA - Washington	1990	Pending review	1-91
F-1-3-3-0-28	File - Programs & facilities	1990	Pending review	1-91
F-1-3-3-0-29	File - Ford mountain	1990	Pending review	1-91
F-1-3-3-0-30	File - Photographs of prisons	[ca 1950] - 1990	Pending review	1-91
F-1-3-3-0-31	File - Kent institution	1990 - 1992	Pending review	1-91
F-1-3-3-0-32	File - Mission institution	1990	Pending review	1-91
F-1-3-3-0-33	File - Mountain institution	1990	Pending review	1-91
F-1-3-3-0-34	File - Regional psychiatric centre	1990	Pending review	1-91
F-1-3-3-0-35	File - Vancouver pre-trial	1990	Pending review	1-92
F-1-3-3-0-36	File - William Head	1990	Pending review	1-92
F-1-3-3-0-37	File - Womens institutions	1990	Pending review	1-92
F-1-3-3-0-38	File - BC agencies consulting on criminal justice	1990	Pending review	1-92
F-1-3-3-0-39	File - Elizabeth Fry society	1990	Pending review	1-92
F-1-3-3-0-40	File - Legal services society	1990	Pending review	1-92
F-1-3-3-0-41	File - Literacy BC	1990	Pending review	1-92
F-1-3-3-0-42	File - Resources - conditional release supervision	1989	Pending review	1-97
F-1-3-3-0-43	File - Resources - community care facility act	1980 - 1989	Pending review	1-97
F-1-3-3-0-44	File - Prison visiting guide	1989	Pending review	1-97
F-1-3-3-0-45	File - Programs - contracts and correspondence	1989	Pending review	1-97
F-1-3-3-0-46	File - Alouette Lake	1989	Pending review	1-97
F-1-3-3-0-47	File - Elbow Lake	1989	Pending review	1-97
F-1-3-3-0-48	File - Ferndale	1987 - 1989	Pending review	1-97
F-1-3-3-0-49	File - Kent *correspondence from Stephen Reid*	1983 - 1989	Pending review	1-97
F-1-3-3-0-50	File - Matsqui	1985 - 1989	Pending review	1-97
F-1-3-3-0-51	File - Mission	1985 - 1989	Pending review	1-97
F-1-3-3-0-52	File - Mountain	1983 - 1985	Pending review	1-97
F-1-3-3-0-53	File - Mountain	1987	Pending review	1-98
F-1-3-3-0-54	File - Mountain	1988	Pending review	1-98

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F-1-3-3-0-55	File - Mountain	1989	Pending review	1-98
F-1-3-3-0-56	File - Twin Maples	1983	Pending review	1-98
F-1-3-3-0-57	File - Prison services contracts	1985 - 1988	Pending review	1-98
F-1-3-3-0-58	File - Parole - Vancouver - contracts	1983 - 1989	Pending review	1-98
F-1-3-3-0-59	File - Hobden house - contract	1985 - 1989	Pending review	1-98
F-1-3-3-0-60	File - US Visitation - contracts & correspondence	1988 - 1991	Pending review	1-99
F-1-3-3-0-61	File - Family house - contracts	1984 - 1989	Pending review	1-99
F-1-3-3-0-62	File - Hobden house - contract	1991 - 1994	Pending review	1-99
F-1-3-3-0-63	File - New Page	1991 - 1992	Pending review	1-99
F-1-3-3-0-64	File - Hobden house - contract	1992 - 1994	Pending review	1-100
F-1-3-3-0-65	File - Parole - general	1987 - 1990	Pending review	1-100
F-1-3-3-0-66	File - General	1988 - 1994	Pending review	1-100
F-1-3-3-0-67	File - Parole - Abbotsford	1988 - 1990	Pending review	1-101
F-1-3-3-0-68	File - Parole - Abbotsford	1988 - 1992	Pending review	1-101
F-1-3-3-0-69	File - Parole - Vancouver	1988 - 1994	Pending review	1-101
F-1-3-3-0-70	File - Parole - Vancouver	1993 - 1994	Pending review	1-101
F-1-3-3-0-71	File - Parole - Vancouver	1991 - 1993	Pending review	1-101
F-1-3-3-0-72	File - Prison services contracts	1988 - 1992	Pending review	1-101

Sub-series F-1-3-4: Resource clients

Date: 1967 - 1990 (date of creation)

Scope and content:

Subseries consists of files on various topics, including alcoholism, community residential centres, psychiatry, electronic monitoring program, recidivism, sentencing, death penalty, and multiculturalism. The files contain reports, papers, pamphlets, newspaper clippings and some correspondence on these miscellaneous topics.

Physical description: 38 cm of textual records

File / item list

Ref code	Title	Dates	Access status	Container
F-1-3-4-0-1	File - Bonding	1967 - 1976	Restricted in whole	1-30
F-1-3-4-0-2	File - Legal	1970 - 1980	Restricted in whole	1-30
F-1-3-4-0-3	File - Alcoholism - General	1968 - 1973	Restricted in whole	1-30
F-1-3-4-0-4	File - Psychiatry	1969 - 1974	Restricted in whole	1-31
F-1-3-4-0-5	File - Indian Court Worker - General	1969 - 1975	Restricted in whole	1-31
F-1-3-4-0-6	File - Indian Court Worker - John Howard Society	1969 - 1976	Restricted in whole	1-31
F-1-3-4-0-7	File - Job Finders	1973 - 1975	Restricted in whole	1-31
F-1-3-4-0-8	File - Gestalt Therapy Training and Demonstration Project Fund	1969 - 1971	Restricted in whole	1-31
F-1-3-4-0-9	File - Community Residential Centres	1974 - 1976	Restricted in whole	1-31

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F-1-3-4-0-10	File - 7th Step Programme	1970 - 1972	Restricted in whole	1-31
F-1-3-4-0-11	File - 7th Step	1973 - 1975	Restricted in whole	1-32
F-1-3-4-0-12	File - Hunter Creek Lodge	1974 - 1981	Restricted in whole	1-32
F-1-3-4-0-13	File - X-Kalay	1970 - 1972	Restricted in whole	1-32
F-1-3-4-0-14	File - X-Kalay Foundation	1973 - 1980	Restricted in whole	1-32
F-1-3-4-0-15	File - Davidson's Acres	1971 - 1975	Restricted in whole	1-32
F-1-3-4-0-16	File - Native Indian Half-Way House Projects	1969 - 1972	Restricted in whole	1-32
F-1-3-4-0-17	File - Electronic monitoring program	1980 - 1989	Pending review	1-90
F-1-3-4-0-18	File - Death penalty	1987	Pending review	1-90
F-1-3-4-0-19	File - Electronic monitoring program advisory committee	1987 - 1990	Pending review	1-91
F-1-3-4-0-20	File - Family violence resource program	1989	Pending review	1-91
F-1-3-4-0-21	File - Multiculturalism - forum	1989	Pending review	1-91
F-1-3-4-0-22	File - Privatization material	1984 - 1986	Pending review	1-91
F-1-3-4-0-23	File - Privatization correspondence	1984 - 1986	Pending review	1-91
F-1-3-4-0-24	File - Security checks - documents	1980 - 1989	Pending review	1-91
F-1-3-4-0-25	File - Sentencing - public perception	1986	Pending review	1-91
F-1-3-4-0-26	File - Electronic monitoring program	1990	Pending review	1-92
F-1-3-4-0-27	File - Electronic monitoring program advisory committee	1990	Pending review	1-92
F-1-3-4-0-28	File - Family violence	1990	Pending review	1-92
F-1-3-4-0-29	File - Non-profit organizations	1990	Pending review	1-93
F-1-3-4-0-30	File - Recidivism	1990	Pending review	1-93

Sub-series F-1-3-5: Associated societies, branches, communities, united appeals

Date: 1968 - 1980 (date of creation)

Scope and content:

Subseries consists of files on other offices of the John Howard Society, its National office and regional branches, primarily the North Okanagan Branch and the Kamloops Branch.

Physical description: 50 cm of textual records

File / item list

Ref code	Title	Dates	Access status	Container
F-1-3-5-0-1	File - John Howard Society of Canada - Vol. 1 Administration	1968 - 1971	Restricted in whole	1-33
F-1-3-5-0-2	File - John Howard Society of Canada - Vol. 2 Administration	1972 - 1974	Restricted in whole	1-33
F-1-3-5-0-3	File - John Howard Society of Canada - Vol. 3 Administration	1975 - 1976	Restricted in whole	1-33
F-1-3-5-0-4	File - John Howard Society of Canada - Vol. 4 Administration	1976 - 1977	Restricted in whole	1-33

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F-1-3-5-0-5	File - John Howard Society of Canada - Vol. 5 Administration	1978 - 1979	Restricted in whole	1-33
F-1-3-5-0-6	File - John Howard Society of Canada - Vol. 6 Administration	1979 - 1980	Restricted in whole	1-34
F-1-3-5-0-7	File - John Howard Society of Canada - Vol. 1 Corrections	1969 - 1975	Restricted in whole	1-34
F-1-3-5-0-8	File - John Howard Society of Canada - Vol. 2 Corrections	1976 - 1979	Restricted in whole	1-34
F-1-3-5-0-9	File - Okanagan - Mainline Council	1969 - 1970	Restricted in whole	1-34
F-1-3-5-0-10	File - Fraser Valley Operation	1969 - 1975	Restricted in whole	1-34
F-1-3-5-0-11	File - Kamloops (Branch) Vol. 1	1969 - 1974	Restricted in whole	1-34
F-1-3-5-0-12	File - Kamloops (Branch) Vol. 2	1975 - 1978	Restricted in whole	1-34
F-1-3-5-0-13	File - Kamloops (Branch) Vol. 3	1978 - 1980	Restricted in whole	1-35
F-1-3-5-0-14	File - North Okanagan Branch (Vernon) Vol. 1	1969 - 1972	Restricted in whole	1-35
F-1-3-5-0-15	File - North Okanagan Branch (Vernon) Vol. 2	1972 - 1973	Restricted in whole	1-35
F-1-3-5-0-16	File - North Okanagan Branch (Vernon) Vol. 3	1974 - 1975	Restricted in whole	1-35
F-1-3-5-0-17	File - North Okanagan Branch (Vernon) Vol. 4	1976 - 1977	Restricted in whole	1-35
F-1-3-5-0-18	File - North Okanagan Branch (Vernon) Vol. 5	1978 - 1980	Restricted in whole	1-35
F-1-3-5-0-19	File - North Okanagan Branch (Vernon) Vol. 6	1979 - 1980	Restricted in whole	1-36
F-1-3-5-0-20	File - North Okanagan Branch (Vernon) Reports	1977 - 1980	Restricted in whole	1-36
F-1-3-5-0-21	File - John Howard Society of Vancouver Island	1969 - 1977	Restricted in whole	1-36

Series F-1-4: Client Case Files

Date: 1932 - 1980 (date of creation)

Scope and content:

Series consists of client case files. Each case file contains personal information about individual clients, as well as a detailed log of the Society's involvement with the client, such as conversations and settings of interviews, analysis, notes, significant facts and/or statements made during the interview. Correspondence with various organizations are also included in the file folder. The arrangement of the files is in a rough alphabetical order.

In the case of some clients, file folders were not created. Instead, loose documents, usually comprising a 'Face Sheet' and attached sheets providing details of the Society's involvement with the client have been stapled together. These loose documents are clustered in groups and inter filed with foldered case files, arranged in their own rough alphabetical order.

A separate grouping of client case files have been labeled "Miscellaneous" and are broken down in alphabetical order. These files have been kept separate from other client case files.

In view of the rough alphabetical order of the client case files and the separate grouping of miscellaneous files, it will be necessary for researchers interested in a particular individual to review a number of different boxes in order to determine the existence of a particular file.

Access points:

- Textual record (documentary form)

Arrangement:

Arranged according to original order.

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked "pending review" must be reviewed by an archivist prior to release and, as a result of the review, access restrictions may apply. Please see the file lists and consult the archivist for more details.

File / item list

Series F-1-5: Clients Cards

Date: 1932 - 1980 (date of creation)

Scope and content:

Series consists of client cards on individual clients of the Society, dating mainly from its early period. The client cards are 5 x 8 stock cards containing personal information about individual clients and include details about the Society's involvement with the client. typically included on the cards are sentence and release dates, prison identification numbers, racial origin, education and type of crime committed.

Physical description: 1 cm of textual records

Access points:

- Textual record (documentary form)

Arrangement:

Cards are arranged numerically by card number. There is no apparent cross-reference between card numbers and client case files. Arranged according to original order.

Finding aids:

There is no index to this material.

File / item list

Ref code	Title	Dates	Access status	Container
F-1-5-0-0-1	File - Parolee card files	[ca 1990] - [ca 1998]	Restricted in whole	1-109

Series F-1-6: Habituals files

Date: 1935 - 1986 (date of creation)

Scope and content:

Series consists of records relating to recidivists, also known as 'habituals', also known as repeat offenders, those individuals who were convicted of a crime, released from prison, and then rearrested for a similar arrest.

Series is arranged into two subseries: Case Files and Assistance Program

Physical description: 41 cm of textual records

Restrictions on access:

Restricted in whole

File / item list

Ref code	Title	Dates	Access status	Container
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Sub-series F-1-6-1: Habituals case files

Date: 1935-1986 (date of creation)

Scope and content:

Series consists of case files relating to recidivists, also known as 'habituals', also known as repeat offenders, those individuals who were convicted of a crime, released from prison, and then rearrested for a similar arrest. Case files include notes made by case workers during regular meetings with recidivists in some cases over decades. Files are arranged alphabetically by individual name but for privacy reasons file titles are limited to acronyms for this series.

Physical description: 25 cm of textual records

Access points:

- Textual record (documentary form)
- Law and justice (subject)

Restrictions on access:

Restricted in whole

File / item list				
Ref code	Title	Dates	Access status	Container
F-1-6-1-0-1	File - MA	1964 - 1982	Restricted in whole	1-102
F-1-6-1-0-2	File - BB	1984	Restricted in whole	1-102
F-1-6-1-0-3	File - AC	1935 - 1983	Restricted in whole	1-102
F-1-6-1-0-4	File - TCF	1965 - 1984	Restricted in whole	1-102
F-1-6-1-0-5	File - LGF	1951 - 1984	Restricted in whole	1-102
F-1-6-1-0-6	File - GG	1967 - 1984	Restricted in whole	1-102
F-1-6-1-0-7	File - RH	1982 - 1984	Restricted in whole	1-102
F-1-6-1-0-8	File - DH	1937 - 1985	Restricted in whole	1-102
F-1-6-1-0-9	File - WFH	1947 - 1984	Restricted in whole	1-102
F-1-6-1-0-10	File - SH	1971 - 1984	Restricted in whole	1-102
F-1-6-1-0-11	File - EM	1947 - 1984	Restricted in whole	1-102
F-1-6-1-0-12	File - AM	1963 - 1976	Restricted in whole	1-102
F-1-6-1-0-13	File - PJM	1956 - 1984	Restricted in whole	1-103
F-1-6-1-0-14	File - MN	1970	Restricted in whole	1-103
F-1-6-1-0-15	File - GMP	1950 - 1981	Restricted in whole	1-103
F-1-6-1-0-16	File - DR	1984	Restricted in whole	1-103
F-1-6-1-0-17	File - RRS	1958 - 1985	Restricted in whole	1-103
F-1-6-1-0-18	File - JWS	1958 - 1963	Restricted in whole	1-103
F-1-6-1-0-19	File - WJS	1953 - 1983	Restricted in whole	1-103
F-1-6-1-0-20	File - TKS (JV)	1954 - 1984	Restricted in whole	1-103
F-1-6-1-0-21	File - JT	1979 - 1984	Restricted in whole	1-103
F-1-6-1-0-22	File - JZ	1955 - 1986	Restricted in whole	1-103
<p>Sub-series F-1-6-2: Habituals assistance program <u>Date:</u> 1984-1985 (date of creation) <u>Scope and content:</u></p>				

Series consists of records relating to a program funded by the federal government to assist those individuals who had been labelled 'habitual offenders' by the courts to end their relationship with the state once the habitual offender classification came to an end.

Physical description: 16 cm of textual records

Access points:

- Textual record (documentary form)

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked "pending review" must be reviewed by an archivist prior to release and, as a result of the review, access restrictions may apply. Please see the file lists and consult the archivist for more details.

File / item list

Ref code	Title	Dates	Access status	Container
F-1-6-2-0-1	File - Requests for funding from habituals to government	1984	Pending review	1-104
F-1-6-2-0-2	File - Correspondence - habituals	1984	Pending review	1-104
F-1-6-2-0-3	File - Habituals assistance program	1984	Pending review	1-104
F-1-6-2-0-4	File - MN	1984 - 1985	Pending review	1-104
F-1-6-2-0-5	File - DJ	1984 - 1985	Pending review	1-104
F-1-6-2-0-6	File - DO	1984 - 1985	Pending review	1-104
F-1-6-2-0-7	File - TT	1984 - 1985	Pending review	1-104
F-1-6-2-0-8	File - GP	1984 - 1985	Pending review	1-104
F-1-6-2-0-9	File - GK	1984 - 1985	Pending review	1-104
F-1-6-2-0-10	File - PC	1984 - 1985	Pending review	1-104
F-1-6-2-0-11	File - SH	1984 - 1985	Pending review	1-104
F-1-6-2-0-12	File - MA	1984 - 1985	Pending review	1-104
F-1-6-2-0-13	File - KS	1984 - 1985	Pending review	1-104
F-1-6-2-0-14	File - WB	1984 - 1985	Pending review	1-104
F-1-6-2-0-15	File - EM	1984 - 1985	Pending review	1-104
F-1-6-2-0-16	File - AA	1984 - 1985	Pending review	1-105
F-1-6-2-0-17	File - RH	1984 - 1985	Pending review	1-105
F-1-6-2-0-18	File - PM	1984 - 1985	Pending review	1-105
F-1-6-2-0-19	File - WS	1984 - 1985	Pending review	1-105
F-1-6-2-0-20	File - DH	1984 - 1985	Pending review	1-105
F-1-6-2-0-21	File - AA	1984 - 1985	Pending review	1-105

Series F-1-7: Victim assistance program

Date: 1981-1988 (date of creation)

Scope and content:

Series consists of victim information sheets, arranged alphabetically. Each form details the name of a victim, the date, the incident in question and follow-up or suggestions for compensation or action.

Physical description: 18 cm of textual records

Access points:

- Textual record (documentary form)

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked "pending review" must be reviewed by an archivist prior to release and, as a result of the review, access restrictions may apply. Please see the file lists and consult the archivist for more details.

File / item list

Ref code	Title	Dates	Access status	Container
F-1-7-0-0-1	File - Victim information sheets	1985 - 1987	Restricted in whole	1-105
F-1-7-0-0-2	File - Victim information sheets	1987	Restricted in whole	1-105
F-1-7-0-0-3	File - Victim information sheet A	1985 - 1988	Pending review	1-105
F-1-7-0-0-4	File - Victim information sheet B	1981 - 1984	Restricted in whole	1-105
F-1-7-0-0-5	File - Victim information sheet C	1981 - 1984	Restricted in whole	1-105
F-1-7-0-0-6	File - Victim information sheet D	1981 - 1984	Restricted in whole	1-105
F-1-7-0-0-7	File - Victim information sheet E	1981 - 1984	Restricted in whole	1-105
F-1-7-0-0-8	File - Victim information sheet F	1981 - 1984	Restricted in whole	1-105
F-1-7-0-0-9	File - Victim information sheet G	1981 - 1984	Restricted in whole	1-105
F-1-7-0-0-10	File - Victim information sheet H	1981 - 1984	Restricted in whole	1-105
F-1-7-0-0-11	File - Victim information sheet I	1981 - 1984	Restricted in whole	1-105
F-1-7-0-0-12	File - Victim information sheet J	1981 - 1984	Restricted in whole	1-105
F-1-7-0-0-13	File - Victim information sheet K	1981 - 1984	Restricted in whole	1-105
F-1-7-0-0-14	File - Victim information sheet L	1981 - 1984	Restricted in whole	1-105
F-1-7-0-0-15	File - Victim information sheet M	1981 - 1984	Restricted in whole	1-105
F-1-7-0-0-16	File - Victim information sheet Mc	1981 - 1984	Restricted in whole	1-106
F-1-7-0-0-17	File - Victim information sheet N	1981 - 1984	Restricted in whole	1-106
F-1-7-0-0-18	File - Victim information sheet O	1981 - 1984	Restricted in whole	1-106
F-1-7-0-0-19	File - Victim information sheet P	1981 - 1984	Restricted in whole	1-106

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F-1-7-0-0-20	File - Victim information sheet Q	1981 - 1984	Restricted in whole	1-106
F-1-7-0-0-21	File - Victim information sheet R	1981 - 1984	Restricted in whole	1-106
F-1-7-0-0-22	File - Victim information sheet S	1981 - 1984	Restricted in whole	1-106
F-1-7-0-0-23	File - Victim information sheet T	1981 - 1984	Restricted in whole	1-106
F-1-7-0-0-24	File - Victim information sheet U	1981 - 1984	Restricted in whole	1-106
F-1-7-0-0-25	File - Victim information sheet V	1981 - 1984	Restricted in whole	1-106
F-1-7-0-0-26	File - Victim information sheet W	1981 - 1984	Pending review Restricted in whole	1-106
F-1-7-0-0-27	File - Victim information sheet XYZ	1981 - 1984	Restricted in whole	1-106

Series F-1-8: Completed community assessments

Date: 1988-1994 (date of creation)

Scope and content:

Series consists of records relating to visitations by JHS staff to the houses of people identified by an offender as a place, person or family of support once the offender is released on parole. Information includes names, birthdates, religious affiliation, race, gender, and general background information of the person or family being interviewed. Series is arranged chronologically.

Physical description: 31 cm of textual records

Access points:

- Textual record (documentary form)

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked "pending review" must be reviewed by an archivist prior to release and, as a result of the review, access restrictions may apply. Please see the file lists and consult the archivist for more details.

File / item list

Ref code	Title	Dates	Access status	Container
F-1-8-0-0-1	File - Completed community assessments Jan - Mar	1992	Pending review	1-106
F-1-8-0-0-2	File - Completed community assessments Oct - Dec	1991	Pending review	1-106
F-1-8-0-0-3	File - Completed community assessments Jul - Dec	1991	Pending review	1-107
F-1-8-0-0-4	File - Completed community assessments Apr - Jun	1991	Pending review	1-107

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F-1-8-0-0-5	File - Completed community assessments Oct - Dec	1992	Pending review	1-107
F-1-8-0-0-6	File - Completed community assessments Apr - Jun	1992	Pending review	1-107
F-1-8-0-0-7	File - Completed community assessments Jan - Mar	1991	Pending review	1-108
F-1-8-0-0-8	File - Completed community assessments Oct - Dec	1990	Pending review	1-108
F-1-8-0-0-9	File - Completed community assessments Jul - Sept	1990	Pending review	1-108
F-1-8-0-0-10	File - Completed community assessments Apr - Jun	1990	Pending review	1-108
F-1-8-0-0-11	File - Completed community assessments Jan - Mar	1990	Pending review	1-109
F-1-8-0-0-12	File - Completed community assessments Oct - Dec	1989	Pending review	1-109
F-1-8-0-0-13	File - Community assessments - summary sheets	1988 - 1994	Pending review	1-109

Series F-1-9: Closing reports

Date: 1988-1994 (date of creation)

Scope and content:

Series consists of final reports made by JHS staff on individuals who are completing their parole periods. Information captured in the reports includes personal names, birth dates, general background and current living / working / social conditions of people at the end of their time on parole. Series is arranged chronologically.

Physical description: 8 cm of textual records

Access points:

- Textual record (documentary form)

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked "pending review" must be reviewed by an archivist prior to release and, as a result of the review, access restrictions may apply. Please see the file lists and consult the archivist for more details.

File / item list

Ref code	Title	Dates	Access status	Container
F-1-9-0-0-1	File - Suspended cases	1994	Pending review	1-109
F-1-9-0-0-2	File - Closing reports	1994	Pending review	1-109
F-1-9-0-0-3	File - Closing reports, vol. 1	1993	Pending review	1-110
F-1-9-0-0-4	File - Closing reports, vol. 2	1993	Pending review	1-110
F-1-9-0-0-5	File - Closing reports, vol. 3	1993	Pending review	1-110
F-1-9-0-0-6	File - Closing reports - Abbotsford	1994	Pending review	1-110

Series F-1-10: Executive Directors records

Date: 1985-1988 (date of creation)

Scope and content:

Series consists of the quasi-personal records of then executive director Bert Massiah. Records include a file of personal correspondence, as well as records relating to liaising with the JHS BC Board of Directors and some other JHS-related correspondence.

Physical description: 3 cm of textual records

Access points:

- Textual record (documentary form)

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked "pending review" must be reviewed by an archivist prior to release and, as a result of the review, access restrictions may apply. Please see the file lists and consult the archivist for more details.

File / item list

Ref code	Title	Dates	Access status	Container
F-1-10-0-0-1	File - Personal correspondence	1985 - 1987	Pending review	1-93
F-1-10-0-0-2	File - Miscellaneous correspondence	1987	Pending review	1-93
F-1-10-0-0-3	File - JHS BC board of directors	1985 - 1988	Pending review	1-93