

SFU Simon Fraser University Archives and Records
Management Department

Finding Aid - Academic Planning Services fonds (F-202)

Generated by Access to Memory (AtoM) 2.2.0 Printed: October 30, 2015
Language of description: English

Simon Fraser University Archives and Records Management Department
Maggie Benston Student Services Building, Rm. 0400
8888 University Dr.
Burnaby
BC
Canada
V5A 1S6
Telephone: 778.782.2380
[Email: archives@sfu.ca](mailto:archives@sfu.ca)
<http://www.sfu.ca/archives>
<http://atom.archives.sfu.ca/index.php/f-202>

Academic Planning Services fonds

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Summary information

Repository:	Simon Fraser University Archives and Records Management Department
Title:	Academic Planning Services fonds
ID:	F-202
Date:	1972 - 1999 (date of creation)
Physical description:	2.51 m of textual records
Dates of creation, revision and deletion:	
Note [generalNote]:	Financial assistance for the arrangement and description of the records and production of the finding aid was generously provided by Simon Fraser University's Office of the Vice-President, Academic and Provost (October 2005).

Administrative history / Biographical sketch

Note

Academic Planning Services was established in September 1990 with the appointment of Alison Watt as the unit's first Director, reporting to the Vice-President, Academic (VPA). Academic Planning Services' main functions were to coordinate academic planning at the senior staff level, provide secretariat services to the Senate Committee on Academic Planning (SCAP), coordinate the process for external reviews of academic departments, oversee use of endowment funds to support academic programs, and maintain the university's policies and procedures manual.

In March 1996, Watt became Director, Secretariat Services, moving from the VPA's to the Registrar's portfolio and transferring a number of responsibilities with her. In subsequent years, academic planning support services have been variously organized through the VPA's Office. Kathy Heinrich was appointed Special Assistant to the VPA, Academic Planning in 1996 to assist academic restructuring processes; Heinrich left the university in the summer of 1999. A directorship for Academic Planning Services was re-established from 2000 to 2004 with the appointment of Sue Roppel (2000-2001), then Laurie Summers (2002-2004). In 2004, academic planning was reorganized with the creation of the Academic Planning and Budgeting Office, headed by Glynn Nichols as Director. This unit has a dual reporting relationship to both the VP Academic and the VP Finance and Administration through their respective Associate VPs.

Custodial history

A large number of the files contained in the fonds predate the formal establishment of Academic Planning Services. These records were either created earlier by Alison Watt, the first Director, in her previous position as Assistant to the Vice-President, Academic and carried forward into her new role; or the files were transferred to her for other reasons.

Scope and content

The fonds consists of records made or received or inherited by Academic Planning Services in the course of its activities. Activities documented include the operations of the the Academic Planning Committee (predecessor of the Senate Committee on Academic Planning), external reviews of university departments, new academic program proposals, and SFU's participation in TRIUMF (the particle accelerator facility located at the University of British Columbia and operated jointly by a number of Canadian universities). Records include meeting agendas, minutes and support papers, and external review reports and related documentation. For more detailed descriptions of record types, see individual series descriptions.

Note that many of the records were created before the establishment of Academic Planning Services and were inherited by the unit: all of series 1 (Academic Planning Committee), many files in series 2 (External reviews), all of series 3 (TRIUMF correspondence), and some of series 4 (General correspondence). Note also that the only records post-dating Alison Watt's tenure as Director (1990-1996) are found in series 2 (External reviews).

Notes

Title notes

- Source of title proper: The title of the fonds is based on the name of the creating body.

Immediate source of acquisition

The records were transferred to the Archives in 1994 as a block of "Special project files" under Unscheduled Records Disposal (URD) 083-94. This transfer was part of a larger project the Archives undertook to appraise, schedule and dispose of records that had accumulated in the University Records Centre through the 1980s and early 1990s.

Arrangement

The material was arranged by the archivist based on groupings established by the creator. Series and sub-series are arranged chronologically by start date. Files within these groupings are arranged chronologically.

Restrictions on access

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Finding aids

A file list is available. Appendix A contains an index of access points (names) assigned to series.

Related material

For the Vice-President, Academic's correspondence with the Director of Academic Planning Services, see fonds F-200 (Office of the Vice-President, Academic), series 2-17, Academic Planning / Secretariat Services (1992-1999).

The files of Kathy Heinrich as Special Assistant, Academic Planning are not included in this fonds, but were integrated by the creator into the VP Academic's record-keeping system; see fonds F-200 (Office of the Vice-President, Academic), series 2-20, Special Assistant to the Vice-President, Academic - Academic Planning (1995-2000).

Accruals

As of February 2006, all accessions have been processed. Future accruals may occur. The status of the records of Academic Planning Services' successor body (Academic Planning and Budget Office) has not yet been determined – i.e. if / when it transfers records to the Archives, whether these will be integrated into the present fonds or established as a new fonds.

Other notes

- Publication status: published
- Level of detail: Full
- Status description: Published

Access points

- Office of the Vice-President, Academic and Provost

Series descriptions

Series F-202-1: Academic Planning Committee files

Creator: Academic Planning Committee

Date: 1972 - 1975 (date of creation)

Scope and content:

This series consists of records relating to the activities and deliberations of the APC. The files were originally created by the Vice-President, Academic as a member of the committee. At some point in the early 1990s, the records were transferred to and integrated into the record-keeping system of Academic Planning Services. Activities and topics documented in the files include planning retreats at Harrison Hots Springs (May 31 - June 2 1972) and Westminster Abbey, Mission (December 11 - 13 1972); consideration of program proposals in the Fine Arts and in Communication; and the activities of an APC sub-committee relating to disputes in the Political Science, Sociology and Anthropology (PSA) department. Records include meeting agendas and minutes, correspondence, reports, and program proposals.

Physical description: 25 cm of textual records

Access points:

- Academic Planning Committee
- Department of Political Science, Sociology and Anthropology

Arrangement:

Files are arranged chronologically.

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Finding aids:

A file list is available.

Related material:

For other records relating to the Academic Planning Committee, see:
Fonds F-193, President's Office fonds. Series 28-3, Committees. Academic Planning Committee (1969-1980).
Fonds F-109, School of Contemporary Arts fonds. Series 4-19, Committees. Academic Planning Committee (1969-1975).
Fonds F-93, School of Computing Science. Series 3-29, Committees. Academic Planning Committee (1974-1976).

Accruals:

No further accruals to the series are expected.

File / item list

Ref code	Title	Dates	Access status	Container
F-202-1-0-0-1	File - APC retreat, vol. 1	June 1972	Open	202-1
F-202-1-0-0-2	File - APC retreat, vol. 2	June 1972	Pending review	202-1
F-202-1-0-0-3	File - APC retreat, vol. 3	June 1972	Pending review	202-1
F-202-1-0-0-4	File - APC retreat	December 1974	Pending review	202-1
F-202-1-0-0-5	File - APC sub-committee (PSA Department split), vol. 1	1973	Pending review	202-1
F-202-1-0-0-6	File - APC sub-committee (PSA Department split) - report, vol. 1	1973	Pending review	202-1
F-202-1-0-0-7	File - APC sub-committee (PSA Department split) - report, vol. 2	1973	Pending review	202-1
F-202-1-0-0-8	File - Communication Studies	1972	Restricted in part	202-2
F-202-1-0-0-9	File - Fine and Performing Arts proposal, vol. 1	1972 - 1975	Pending review	202-2
F-202-1-0-0-10	File - Fine and Performing Arts proposal, vol. 2	1972 - 1975	Pending review	202-2
F-202-1-0-0-11	File - Fine and Performing Arts proposal, vol. 3	1972 - 1975	Pending review	202-2
F-202-1-0-0-12	File - Fine and Performing Arts proposal, vol. 4	1972 - 1975	Pending review	202-2
F-202-1-0-0-13	File - Fine and Performing Arts proposal - report and documents	1972	Pending review	202-2

Series F-202-2: External review files

Date: 1972 - 1999 (date of creation)

Scope and content:

Senate policy requires that all academic departments undergo periodic external review. The Vice-President, Academic's Office has responsibility for coordinating this process, advising departments on timelines, assisting with the preliminary self-study, identifying potential external reviewers, and receiving and disseminating documentation. After 1990, these responsibilities were delegated to Academic Planning Services. Files relating to earlier reviews were transferred and integrated into the record-keeping system of Academic Planning Services.

This series consists of records relating to the external review process. All the departments reviewed are academic units, with three exceptions: the Registrar (sub-series 7), the University Library (sub-series 14), and the Financial Aid and Awards Office (sub-series 18). Records include review check lists, correspondence, site visit schedules, departmental self-study reports, CVs, budgets, surveys, departmental handbooks and other printed matter, meeting minutes, external review reports, and departmental responses to the external review.

Physical description: 1.89 m of textual records

Arrangement:

Each department has been assigned its own sub-series, which brings together all reviews of that department over time. Sub-series are generally arranged chronologically by start date. Files within sub-series are arranged chronologically.

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Finding aids:

A file list is available.

Related material:

For other records relating to the external review process, see two series in the fonds of the Office of the Vice-President, Academic' (F-200):

F-200-2-17-2, Academic Planning Services / Secretariat Services. External Reviews (1992-1999).

F-200-8-3-34, University committees. External review committees (1990-1991).

See also the faculty and departmental fonds of the units reviewed.

Accruals:

Further accruals to the series are expected.

File / item list

Ref code	Title	Dates	Access status	Container
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Sub-series F-202-2-1: External reviews - general files

Date: 1972 (date of creation)

Physical description: 2 cm of textual records

Access points:

- Faculty of Science

File / item list

Ref code	Title	Dates	Access status	Container
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F-202-2-1-0-1	File - Faculty of Science external reviews - summary	1972	Pending review	202-3
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Sub-series F-202-2-2: Department of Biology external review files

Date: 1972 - 1989 (date of creation)

Physical description: 7 cm of textual records

<u>Access points:</u>				
<ul style="list-style-type: none"> Department of Biological Sciences 				
File / item list				
Ref code	Title	Dates	Access status	Container
F-202-2-2-0-1	File - Biological Sciences external review, vol. 1	1972	Pending review	202-3
F-202-2-2-0-2	File - Biological Sciences external review, vol. 2	1972	Pending review	202-3
F-202-2-2-0-3	File - Biological Sciences external review, vol. 1	1988 - 1989	Pending review	202-3
F-202-2-2-0-4	File - Biological Sciences external review, vol. 2	1988 - 1989	Pending review	202-3
Sub-series F-202-2-3: Department of Mathematics and Statistics external review files <u>Date:</u> 1972 - 1990 (date of creation) <u>Physical description:</u> 7 cm of textual records <u>Access points:</u> <ul style="list-style-type: none"> Department of Mathematics 				
File / item list				
Ref code	Title	Dates	Access status	Container
F-202-2-3-0-1	File - Mathematics external review, vol. 1	1972	Pending review	202-3
F-202-2-3-0-2	File - Mathematics external review, vol. 2	1972	Pending review	202-3
F-202-2-3-0-3	File - Mathematics external review, vol. 3	1972	Pending review	202-4
F-202-2-3-0-4	File - Mathematics external review	1988 - 1990	Pending review	202-4
Sub-series F-202-2-4: Department of Chemistry external review files <u>Date:</u> 1972 - 1994 (date of creation) <u>Physical description:</u> 9 cm of textual records <u>Access points:</u> <ul style="list-style-type: none"> Department of Chemistry 				
File / item list				
Ref code	Title	Dates	Access status	Container
F-202-2-4-0-1	File - Chemistry external review, vol. 1	1972	Pending review	202-4
F-202-2-4-0-2	File - Chemistry external review, vol. 2	1972	Pending review	202-4

F-202-2-4-0-3	File - Chemistry external review, vol. 1	1987 - 1988	Pending review	202-4
F-202-2-4-0-4	File - Chemistry external review, vol. 2	1987 - 1988	Pending review	202-4
F-202-2-4-0-5	File - Chemistry external review, vol. 1	1993 - 1994	Pending review	202-4
F-202-2-4-0-6	File - Chemistry external review, vol. 2	1993 - 1994	Pending review	202-4

Sub-series F-202-2-5: Department of Physics external review files

Date: 1972 - 1990 (date of creation)

Physical description: 3 cm of textual records

Access points:

- Department of Physics

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-5-0-1	File - Physics external review	1972	Pending review	202-5
F-202-2-5-0-2	File - Physics external review	1990	Pending review	202-5

Sub-series F-202-2-6: Department of Psychology external review files

Date: 1973 - 1993 (date of creation)

Physical description: 9 cm of textual records

Access points:

- Department of Psychology

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-6-0-1	File - Psychology external review, vol. 1	1973 - 1974	Pending review	202-5
F-202-2-6-0-2	File - Psychology external review, vol. 2	1973 - 1974	Pending review	202-5
F-202-2-6-0-3	File - Psychology external review, vol. 1	1991 - 1993	Pending review	202-5
F-202-2-6-0-4	File - Psychology external review, vol. 2	1991 - 1993	Pending review	202-5
F-202-2-6-0-5	File - Psychology external review, vol. 3	1991 - 1993	Pending review	202-5
F-202-2-6-0-6	File - Psychology external review, vol. 4	1991 - 1993	Pending review	202-5

Sub-series F-202-2-7: Office of the Registrar external review files

Date: 1974 - 1975 (date of creation)

Physical description: 8 cm of textual records

Access points:

- Registrar's Office

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-7-0-1	File - Registrar external review, vol. 1	1974 - 1975	Pending review	202-6
F-202-2-7-0-2	File - Registrar external review, vol. 2	1974 - 1975	Pending review	202-6
F-202-2-7-0-3	File - Registrar external review, vol. 3	1974 - 1975	Pending review	202-6

Sub-series F-202-2-8: Department of English external review files

Date: 1974 - 1987 (date of creation)

Physical description: 11 cm of textual records

Access points:

- Department of English

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-8-0-1	File - English external review, vol. 1	1974	Pending review	202-6
F-202-2-8-0-2	File - English external review, vol. 2	1974	Pending review	202-6
F-202-2-8-0-3	File - English external review, vol. 3	1974	Pending review	202-7
F-202-2-8-0-4	File - English external review, vol. 4	1974	Pending review	202-7
F-202-2-8-0-5	File - English external review	1987	Pending review	202-7

Sub-series F-202-2-9: Department of Geography external review files

Date: 1974 - 1995 (date of creation)

Physical description: 17 cm of textual records

Access points:

- Department of Geography

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-9-0-1	File - Geography external review, vol. 1	1974 - 1975	Pending review	202-7
F-202-2-9-0-2	File - Geography external review, vol. 2	1974 - 1975	Pending review	202-7
F-202-2-9-0-3	File - Geography external review, vol. 3	1974 - 1975	Pending review	202-7
F-202-2-9-0-4	File - Geography external review, vol. 4	1974 - 1975	Pending review	202-8
F-202-2-9-0-5	File - Geography external review, vol. 5	1974 - 1975	Pending review	202-8
F-202-2-9-0-6	File - Geography external review, vol. 6	1974 - 1975	Pending review	202-8

F-202-2-9-0-7	File - Geography external review, vol. 1	1990 - 1995	Pending review	202-8
F-202-2-9-0-8	File - Geography external review, vol. 2	1990 - 1995	Pending review	202-8
F-202-2-9-0-9	File - Geography external review, vol. 3	1990 - 1995	Pending review	202-8

Sub-series F-202-2-10: Department of History external review files

Date: 1974 - 1998 (date of creation)

Physical description: 11 cm of textual records

Access points:

- Department of History

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-10-0-1	File - History external review, vol. 1	1974	Pending review	202-8
F-202-2-10-0-2	File - History external review, vol. 2	1974	Pending review	202-9
F-202-2-10-0-3	File - History external review, vol. 3	1974	Pending review	202-9
F-202-2-10-0-4	File - History external review, vol. 1	1993 - 1998	Pending review	202-9
F-202-2-10-0-5	File - History external review, vol. 2	1993 - 1998	Pending review	202-9
F-202-2-10-0-6	File - History external review, vol. 3	1993 - 1998	Pending review	202-9
F-202-2-10-0-7	File - History external review, vol. 4	1993 - 1998	Pending review	202-9

Sub-series F-202-2-11: Department of Philosophy external review files

Date: 1974 - 1998 (date of creation)

Physical description: 7 cm of textual records

Access points:

- Department of Philosophy

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-11-0-1	File - Philosophy external review, vol. 1	1974	Pending review	202-9
F-202-2-11-0-2	File - Philosophy external review, vol. 2	1974	Pending review	202-9
F-202-2-11-0-3	File - Philosophy external review, vol. 1	1993 - 1998	Pending review	202-10
F-202-2-11-0-4	File - Philosophy external review, vol. 2	1993 - 1998	Pending review	202-10

Sub-series F-202-2-12: Department of Economics external review files

Date: 1975 - 1994 (date of creation)

Physical description: 10 cm of textual records

Access points:

- Department of Economics

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-12-0-1	File - Economics and Commerce external review, vol. 1	1975 - 1976	Pending review	202-10
F-202-2-12-0-2	File - Economics and Commerce external review, vol. 2	1975 - 1976	Pending review	202-10
F-202-2-12-0-3	File - Economics and Commerce external review, vol. 3	1975 - 1976	Pending review	202-10
F-202-2-12-0-4	File - Economics external review, vol. 1	1992 - 1994	Pending review	202-10
F-202-2-12-0-5	File - Economics external review, vol. 2	1992 - 1994	Pending review	202-10
F-202-2-12-0-6	File - Economics external review, vol. 3	1992 - 1994	Pending review	202-11

Sub-series F-202-2-13: School of Kinesiology external review files

Date: 1976 - 1994 (date of creation)

Physical description: 8 cm of textual records

Access points:

- Department of Biomedical Physiology and Kinesiology

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-13-0-1	File - Kinesiology external review, vol. 1	1976	Pending review	202-11
F-202-2-13-0-2	File - Kinesiology external review, vol. 2	1976	Pending review	202-11
F-202-2-13-0-3	File - Kinesiology external review, vol. 3	1976	Pending review	202-11
F-202-2-13-0-4	File - Kinesiology external review, vol. 1	1990 - 1994	Pending review	202-11
F-202-2-13-0-5	File - Kinesiology external review, vol. 2	1990 - 1994	Pending review	202-11

Sub-series F-202-2-14: Simon Fraser University Library external review files

Date: 1984 - 1993 (date of creation)

Physical description: 7 cm of textual records

Access points:

- University Library

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-14-0-1	File - Library external review	1984	Pending review	202-11

F-202-2-14-0-2	File - Library external review, vol. 1	1990 - 1993	Pending review	202-11
F-202-2-14-0-3	File - Library external review, vol. 2	1990 - 1993	Pending review	202-12
F-202-2-14-0-4	File - Library external review, vol. 3	1990 - 1993	Pending review	202-12
F-202-2-14-0-5	File - Library external review, vol. 4	1990 - 1993	Pending review	202-12

Sub-series F-202-2-15: School of Communication external review files

Date: 1988 - 1994 (date of creation)

Physical description: 3 cm of textual records

Access points:

- School of Communication

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-15-0-1	File - Communication external review, vol. 1	1988 - 1994	Pending review	202-12
F-202-2-15-0-2	File - Communication external review, vol. 2	1988 - 1994	Pending review	202-12

Sub-series F-202-2-16: Continuing Studies external review files

Date: 1989 - 1991 (date of creation)

Physical description: 3 cm of textual records

Access points:

- Continuing Studies

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-16-0-1	File - Continuing Studies external review, vol. 1	1989 - 1991	Pending review	202-12
F-202-2-16-0-2	File - Continuing Studies external review, vol. 2	1989 - 1991	Pending review	202-12

Sub-series F-202-2-17: Faculty of Business Administration external review files

Date: 1990 - 1994 (date of creation)

Physical description: 5 cm of textual records

Access points:

- Beedie School of Business

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-17-0-1	File - Business Administration external review, vol. 1	1990 - 1994	Pending review	202-12
F-202-2-17-0-2	File - Business Administration external review, vol. 2	1990 - 1994	Pending review	202-12

F-202-2-17-0-3	File - Business Administration external review, vol. 3	1990 - 1994	Pending review	202-13
<p>Sub-series F-202-2-18: Financial Aid and Awards Office external review files</p> <p><u>Date:</u> 1990 - 1991 (date of creation)</p> <p><u>Physical description:</u> 6 cm of textual records</p> <p><u>Access points:</u></p> <ul style="list-style-type: none"> Financial Aid and Awards 				
File / item list				
Ref code	Title	Dates	Access status	Container
F-202-2-18-0-1	File - Financial Aid and Awards external review, vol. 1	1990 - 1991	Pending review	202-13
F-202-2-18-0-2	File - Financial Aid and Awards external review, vol. 2	1990 - 1991	Pending review	202-13
F-202-2-18-0-3	File - Financial Aid and Awards external review, vol. 3	1990 - 1991	Pending review	202-13
<p>Sub-series F-202-2-19: Department of Archaeology external review files</p> <p><u>Date:</u> 1990 - 1994 (date of creation)</p> <p><u>Physical description:</u> 8 cm of textual records</p> <p><u>Access points:</u></p> <ul style="list-style-type: none"> Department of Archaeology 				
File / item list				
Ref code	Title	Dates	Access status	Container
F-202-2-19-0-1	File - Archaeology external review, vol. 1	1990 - 1994	Pending review	202-13
F-202-2-19-0-2	File - Archaeology external review, vol. 2	1990 - 1994	Pending review	202-13
F-202-2-19-0-3	File - Archaeology external review, vol. 3	1990 - 1994	Pending review	202-14
F-202-2-19-0-4	File - Archaeology external review, vol. 4	1990 - 1994	Pending review	202-14
<p>Sub-series F-202-2-20: Department of French external review files</p> <p><u>Date:</u> 1990 - 1994 (date of creation)</p> <p><u>Physical description:</u> 2 cm of textual records</p> <p><u>Access points:</u></p> <ul style="list-style-type: none"> Department of French 				
File / item list				
Ref code	Title	Dates	Access status	Container
F-202-2-20-0-1	File - French external review	1990 - 1994	Pending review	202-14

Sub-series F-202-2-21: Department of Political Science external review files

Date: 1990 - 1995 (date of creation)

Physical description: 6 cm of textual records

Access points:

- Department of Political Science

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-21-0-1	File - Political Science external review, vol. 1	1990 - 1995	Pending review	202-14
F-202-2-21-0-2	File - Political Science external review, vol. 2	1990 - 1995	Pending review	202-14
F-202-2-21-0-3	File - Political Science external review, vol. 3	1990 - 1995	Pending review	202-14

Sub-series F-202-2-22: Faculty of Education external review files

Date: 1991 - 1994 (date of creation)

Physical description: 4 cm of textual records

Access points:

- Faculty of Education

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-22-0-1	File - Education external review, vol. 1	1991 - 1994	Pending review	202-15
F-202-2-22-0-2	File - Education external review, vol. 2	1991 - 1994	Pending review	202-15

Sub-series F-202-2-23: Gerontology Program external review files

Date: 1991 - 1994 (date of creation)

Physical description: 2 cm of textual records

Access points:

- Gerontology Research Centre

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-23-0-1	File - Gerontology external review	1991 - 1994	Pending review	202-15

Sub-series F-202-2-24: School of Computing Science external review files

Date: 1991 - 1995 (date of creation)

Physical description: 4 cm of textual records

<u>Access points:</u>				
<ul style="list-style-type: none"> School of Computing Science 				
File / item list				
Ref code	Title	Dates	Access status	Container
F-202-2-24-0-1	File - Computing Science external review, vol. 1	1991 - 1995	Pending review	202-15
F-202-2-24-0-2	File - Computing Science external review, vol. 2	1991 - 1995	Pending review	202-15
Sub-series F-202-2-25: Department of Linguistics external review files <u>Date:</u> 1991 - 1998 (date of creation) <u>Physical description:</u> 2 cm of textual records <u>Access points:</u> <ul style="list-style-type: none"> Department of Linguistics 				
File / item list				
Ref code	Title	Dates	Access status	Container
F-202-2-25-0-1	File - Linguistics external review	1991 - 1998	Pending review	202-15
Sub-series F-202-2-26: Cognitive Science Program external review files <u>Date:</u> 1993 (date of creation) <u>Physical description:</u> 2 cm of textual records				
File / item list				
Ref code	Title	Dates	Access status	Container
F-202-2-26-0-1	File - Cognitive Science external review	1993	Pending review	202-15
Sub-series F-202-2-27: School of Engineering Science external review files <u>Date:</u> 1993 - 1996 (date of creation) <u>Physical description:</u> 5 cm of textual records <u>Access points:</u> <ul style="list-style-type: none"> School of Engineering Science 				
File / item list				
Ref code	Title	Dates	Access status	Container
F-202-2-27-0-1	File - Engineering Science external review, vol. 1	1993 - 1996	Pending review	202-16
F-202-2-27-0-2	File - Engineering Science external review, vol. 2	1993 - 1996	Pending review	202-16

Sub-series F-202-2-28: Department of Sociology and Anthropology external review files

Date: 1993 - 1999 (date of creation)

Physical description: 8 cm of textual records

Access points:

- Department of Sociology and Anthropology

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-28-0-1	File - Sociology and Anthropology external review, vol. 1	1993 - 1999	Pending review	202-16
F-202-2-28-0-2	File - Sociology and Anthropology external review, vol. 2	1993 - 1999	Pending review	202-16
F-202-2-28-0-3	File - Sociology and Anthropology external review, vol. 3	1993 - 1999	Pending review	202-16

Sub-series F-202-2-29: Department of Women's Studies external review files

Date: 1994 - 1995 (date of creation)

Physical description: 3 cm of textual records

Access points:

- Department of Gender, Sexuality, and Women's Studies

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-29-0-1	File - Women's Studies external review, vol. 1	1994 - 1995	Pending review	202-17
F-202-2-29-0-2	File - Women's Studies external review, vol. 2	1994 - 1995	Pending review	202-17

Sub-series F-202-2-30: School of Criminology external review files

Date: 1994 - 1996 (date of creation)

Physical description: 4 cm of textual records

Access points:

- School of Criminology

File / item list

Ref code	Title	Dates	Access status	Container
F-202-2-30-0-1	File - Criminology external review, vol. 1	1994 - 1996	Pending review	202-17
F-202-2-30-0-2	File - Criminology external review, vol. 2	1994 - 1996	Pending review	202-17

F-202-2-30-0-3	File - Criminology external review, vol. 3	1994 - 1996	Pending review	202-17
<p>Sub-series F-202-2-31: School of Resource and Environmental Management external review files</p> <p><u>Date</u>: 1994 - 1997 (date of creation)</p> <p><u>Physical description</u>: 3 cm of textual records</p> <p><u>Access points</u>:</p> <ul style="list-style-type: none"> School of Resource and Environmental Management 				
File / item list				
Ref code	Title	Dates	Access status	Container
F-202-2-31-0-1	File - Resource and Environmental Management external review, vol. 1	1994 - 1997	Pending review	202-17
F-202-2-31-0-2	File - Resource and Environmental Management external review, vol. 2	1994 - 1997	Pending review	202-17
<p>Sub-series F-202-2-32: School of Contemporary Arts external review files</p> <p><u>Date</u>: 1995 - 1998 (date of creation)</p> <p><u>Physical description</u>: 3 cm of textual records</p> <p><u>Access points</u>:</p> <ul style="list-style-type: none"> School for the Contemporary Arts 				
File / item list				
Ref code	Title	Dates	Access status	Container
F-202-2-32-0-1	File - Contemporary Arts external review, vol. 1	1995 - 1998	Pending review	202-17
F-202-2-32-0-2	File - Contemporary Arts external review, vol. 2	1995 - 1998	Pending review	202-17
<p>Sub-series F-202-2-33: Cooperative Education external review files</p> <p><u>Date</u>: 1996 (date of creation)</p> <p><u>Physical description</u>: 2 cm of textual records</p> <p><u>Access points</u>:</p> <ul style="list-style-type: none"> Cooperative Education 				
File / item list				
Ref code	Title	Dates	Access status	Container
F-202-2-33-0-1	File - Cooperative Education external review	1996	Pending review	202-20
<p>Series F-202-3: TRIUMF correspondence files</p> <p><u>Creator</u>: TRIUMF</p>				

Date: 1981 - 1986 (date of creation)

Scope and content:

This series consists of files created by SFU faculty and administrators who served as SFU representatives on the TRIUMF Board of Management in the first half of the 1980s. The material (some of it originally housed in binders) appears to have been transferred at some point in the early 1990s to Academic Planning Services and consolidated into a single block. Activities and topics documented in the files include planning for the construction of a KAON factory, contribution funding, negotiation of a borrowing agreement, IT planning, patent policy, employee relations, the review of TRIUMF by the NRC (1983), the internal review of the Operations Committee (1984-1985), and TRIUMF's 10th anniversary celebrations in 1985. Records include correspondence, reports, meeting summaries, agreements, legal advice, notes and working papers, and TRIUMF newsletters and other printed matter.

Physical description: 25 cm of textual records

Access points:

- TRIUMF

Arrangement:

Files are arranged chronologically.

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Finding aids:

A file list list is available.

Related material:

For other records relating to TRIUMF, see two series in the fonds of the Office of the Vice-President, Academic (F-200):

F-200-3-3-8, Faculty correspondence. Faculty of Science. TRIUMF (1973-1992).

F-200-8-6-9, Committees. External committees and bodies. TRIUMF (1989-1990).

See also some files in the President's Office fonds (F-193):

F-193-31-2, Universities and colleges. Joint university projects (1964-1996).

Accruals:

No further accruals to the series are expected.

File / item list				
Ref code	Title	Dates	Access status	Container
F-202-3-0-0-1	File - General correspondence, vol. 1	1981 - 1983	Pending review	202-18
F-202-3-0-0-2	File - General correspondence, vol. 2	1981 - 1983	Pending review	202-18
F-202-3-0-0-3	File - Notes / working papers	1982 - 1983	Pending review	202-18
F-202-3-0-0-4	File - Report to the NRC Review Committee on TRIUMF, vol. 1	April 1983	Pending review	202-18
F-202-3-0-0-5	File - Report to the NRC Review Committee on TRIUMF, vol. 2	April 1983	Pending review	202-18
F-202-3-0-0-6	File - General correspondence	1983 - 1984	Pending review	202-18
F-202-3-0-0-7	File - TRIUMF - correspondence	1983 - 1984	Pending review	202-18
F-202-3-0-0-8	File - Borrowing agreement	1983 - 1985	Pending review	202-18
F-202-3-0-0-9	File - Litigation case	1983 - 1985	Pending review	202-18
F-202-3-0-0-10	File - Management Information System project	1984	Pending review	202-19
F-202-3-0-0-11	File - Report: A New Classification System for TRIUMF Employees	1984	Pending review	202-19
F-202-3-0-0-12	File - Site development proposal	1984	Pending review	202-19
F-202-3-0-0-13	File - Correspondence	1984 - 1985	Pending review	202-19
F-202-3-0-0-14	File - Operations Committee review	1984 - 1985	Pending review	202-19
F-202-3-0-0-15	File - TRIUMF patent policy	1984 - 1985	Pending review	202-19
F-202-3-0-0-16	File - SFU TRIUMF group	1984 - 1985	Pending review	202-19
F-202-3-0-0-17	File - Reports to Advisory Board on TRIUMF re: NRC constitution	1985	Pending review	202-19
F-202-3-0-0-18	File - Tenth anniversary celebration	1985	Pending review	202-19
F-202-3-0-0-19	File - TRIUMF proposal for a KAON factory, vol. 1	1985 - 1986	Pending review	202-19
F-202-3-0-0-20	File - TRIUMF proposal for a KAON factory, vol. 2	1985 - 1986	Pending review	202-19

Series F-202-4: General correspondence files

Date: 1985 - 1992 (date of creation)

Scope and content:

Series consists of general correspondence files created or inherited by Academic Planning Services. Activities and topics documented include proposals for a PhD program in Engineering Science and an MA program in aquaculture, and a proposal considered in 1991-1992 to establish an SFU branch campus in Oita prefecture in Japan. Records include correspondence, proposals, curriculum descriptions, budgets, and brochures and other printed matter.

Physical description: 11 cm of textual records

Arrangement:

Files are arranged chronologically.

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Finding aids:

A file list is available.

Accruals:

Further accruals to the series may occur, but are not expected.

File / item list

Ref code	Title	Dates	Access status	Container
F-202-4-0-0-1	File - PhD in Engineering Science	1985 - 1990	Pending review	202-20
F-202-4-0-0-2	File - Master of Acquaculture program	1989 - 1991	Pending review	202-20
F-202-4-0-0-3	File - Japan campus, vol. 1	1991 - 1992	Pending review	202-20
F-202-4-0-0-4	File - Japan campus, vol. 2	1991 - 1992	Pending review	202-21
F-202-4-0-0-5	File - Japan campus, vol. 3	1991 - 1992	Pending review	202-21