

# Simon Fraser University Archives and Records Management Department

## Finding Aid - Office of the Chancellor fonds (F-3)

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# Office of the Chancellor fonds

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## Summary information

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**Repository:** Simon Fraser University Archives and Records Management  
Department

**Title:** Office of the Chancellor fonds

**ID:** F-3

**Date:** 1961-2011, predominant 1961-1985 (date of creation)

**Physical description:** 1.5 m of textual records

**Dates of creation,  
revision and deletion:**

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## Administrative history / Biographical sketch

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### Note

The Office of Chancellor of S.F.U. was formally established with the appointment of the first officer of the University and first Chancellor, Dr. Gordon M. Shrum, on 9 May 1963. The functions of the Chancellor were laid out in the Universities Act (SBC 1963 c. 52, ss. 11-14; RSBC 1979, c. 419, ss. 11-17), which stated that the chief role of the Chancellor was to confer degrees. The Chancellor was elected by the members of Convocation, and presided as chair of this body. The Chancellor also sat as a member of other bodies, including the Board of Governors and the Senate. The incumbent to this position also represented the University at various events and took on speaking engagements in keeping with the largely ceremonial nature of the office.

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## Scope and content

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The fonds of the Office of Chancellor consists of records created and received in the course of carrying out the functions of the Chancellor. The activities documented include correspondence on various subjects; participation in university committees and other bodies including the Board of Governors and Senate; and liaison with external bodies, including professional associations and other universities. The types of documents include meeting agenda and minutes, brochures, correspondence, memoranda, publications, reports, and transcripts.

The material mainly covers the tenure of the first four Chancellors of SFU, up to 1985. There is a single post-1985 item, a photograph book in series 5 relating to Brandt C. Louie, Chancellor from 2006-2011.

## Notes

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### Title notes

- **Source of title proper:** Title of the fonds is based on the name of the body.

### Immediate source of acquisition

The records were transferred directly from the Office of the Chancellor.

### Restrictions on access

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

### Finding aids

File lists are available.

### Related material

Consult the inventories to the Board of Governors, Senate, and Office of the President fonds.

### Accruals

All accessions have been processed as of September 2002. Further accruals are expected.

### Other notes

- **Publication status:** published
- **Level of detail:** Full
- **Status description:** Revised

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## Access points

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- Coté, Paul T. (subject)
- Diamond, Jack (subject)
- Caple, Kenneth P. (subject)
- Shrum, Gordon (subject)

## Series descriptions

### Series F-3-1: Dr. Gordon Merritt Shrum papers

Date: 1961 - 1985 (date of creation)

Scope and content:

Sub-series consists of records made and received by Dr. Shrum in the course of his activities as Chancellor. Subjects and activities documented include planning and construction of the university, selection of architects (including the lead design firm Erickson Massey Architects), meetings of the Buildings and Site Committee, correspondence with various architects, speaking engagements, fundraising, and correspondence with external agencies. Record types include correspondence, meeting agenda and minutes, memoranda, reports, and transcripts of two interviews (with Clive Cocking and Peter Stursberg). Correspondents whose names appear in file titles are registered as Access Points.

Physical description: 1.39 m of textual records

Access points:

- University of British Columbia
- National Research Council
- Cocking, Clive (subject)
- Stursberg, Peter (subject)
- Erickson, Arthur (subject)
- Geoffrey Massey (subject)
- Buildings and Site Committee

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

#### File / item list

Ref code	Title	Dates	Access status	Container
F-3-1-0-0-1	File - General correspondence: speaking engagements	1961 - 1963	Pending review	3-1
F-3-1-0-0-2	File - General correspondence: speaking engagements	1963	Pending review	3-1
F-3-1-0-0-3	File - General correspondence: speaking engagements	1964	Pending review	3-1
F-3-1-0-0-4	File - General correspondence: speaking engagements	1964 - 1965	Pending review	3-1
F-3-1-0-0-5	File - General correspondence: speaking engagements	1965	Pending review	3-1

F-3-1-0-0-6	File - General correspondence: speaking engagements	1965	Pending review	3-1
F-3-1-0-0-7	File - General correspondence: speaking engagements	1966	Pending review	3-1
F-3-1-0-0-8	File - General correspondence: speaking engagements	1966	Pending review	3-1
F-3-1-0-0-9	File - General correspondence: speaking engagements	1967	Pending review	3-1
F-3-1-0-0-10	File - General correspondence: speaking engagements	1967	Pending review	3-1
F-3-1-0-0-11	File - General correspondence: speaking engagements	1968	Pending review	3-2
F-3-1-0-0-12	File - General correspondence: speaking engagements	1968	Pending review	3-2
F-3-1-0-0-13	File - General correspondence: speaking engagements	1969	Pending review	3-2
F-3-1-0-0-14	File - General correspondence: speaking engagements	1969	Pending review	3-2
F-3-1-0-0-15	File - General correspondence: speaking engagements	1970	Pending review	3-2
F-3-1-0-0-16	File - General correspondence: speaking engagements	1971	Pending review	3-2
F-3-1-0-0-17	File - General correspondence: speaking engagements	1972	Pending review	3-2
F-3-1-0-0-18	File - General correspondence: speaking engagements	1972	Pending review	3-2
F-3-1-0-0-19	File - Congratulations on Chancellor's appointment	1963	Pending review	3-3
F-3-1-0-0-20	File - Chancellor's correspondence	1963	Pending review	3-3
F-3-1-0-0-21	File - Chancellor's correspondence	1963	Pending review	3-3
F-3-1-0-0-22	File - Chancellor's correspondence	1964	Pending review	3-3
F-3-1-0-0-23	File - Chancellor's correspondence	1964	Pending review	3-3
F-3-1-0-0-24	File - Chancellor's correspondence	1964	Pending review	3-3
F-3-1-0-0-25	File - Chancellor's correspondence	1964	Pending review	3-3
F-3-1-0-0-26	File - Chancellor's correspondence	1964	Pending review	3-3
F-3-1-0-0-27	File - Chancellor's correspondence	1964	Pending review	3-3
F-3-1-0-0-28	File - Chancellor's correspondence	1964	Pending review	3-3
F-3-1-0-0-29	File - Chancellor's correspondence	1964	Pending review	3-3
F-3-1-0-0-30	File - Chancellor's correspondence	1965	Pending review	3-3
F-3-1-0-0-31	File - Chancellor's correspondence	1965	Pending review	3-3
F-3-1-0-0-32	File - Chancellor's correspondence	1965	Pending review	3-3
F-3-1-0-0-33	File - Chancellor's correspondence	1965	Pending review	3-4
F-3-1-0-0-34	File - Chancellor's correspondence	1965	Pending review	3-4
F-3-1-0-0-35	File - Chancellor's correspondence	1965	Pending review	3-4
F-3-1-0-0-36	File - Chancellor's correspondence	1965	Pending review	3-4
F-3-1-0-0-37	File - Chancellor's correspondence	1965	Pending review	3-4
F-3-1-0-0-38	File - Chancellor's correspondence	1966	Pending review	3-4
F-3-1-0-0-39	File - Chancellor's correspondence	1966	Pending review	3-4
F-3-1-0-0-40	File - Chancellor's correspondence	1966	Pending review	3-4
F-3-1-0-0-41	File - Chancellor's correspondence	1966	Pending review	3-4
F-3-1-0-0-42	File - Chancellor's correspondence	1966	Pending review	3-4
F-3-1-0-0-43	File - Chancellor's correspondence	1966	Pending review	3-4
F-3-1-0-0-44	File - Chancellor's correspondence	1966	Pending review	3-5

F-3-1-0-0-45	File - Chancellor's correspondence	1966 - 1967	Pending review	3-5
F-3-1-0-0-46	File - Chancellor's correspondence	1967	Pending review	3-5
F-3-1-0-0-47	File - Chancellor's correspondence	1967	Pending review	3-5
F-3-1-0-0-48	File - Chancellor's correspondence	1967	Pending review	3-5
F-3-1-0-0-49	File - Chancellor's correspondence	1967	Pending review	3-5
F-3-1-0-0-50	File - Chancellor's correspondence	1967	Pending review	3-5
F-3-1-0-0-51	File - Chancellor's correspondence	1967	Pending review	3-5
F-3-1-0-0-52	File - Chancellor's correspondence	1967	Pending review	3-5
F-3-1-0-0-53	File - Chancellor's correspondence	1967	Pending review	3-5
F-3-1-0-0-54	File - Chancellor's correspondence	1967 - 1968	Pending review	3-6
F-3-1-0-0-55	File - Chancellor's correspondence	1968	Pending review	3-6
F-3-1-0-0-56	File - Chancellor's correspondence	1968	Pending review	3-6
F-3-1-0-0-57	File - Chancellor's correspondence	1968	Pending review	3-6
F-3-1-0-0-58	File - Chancellor's correspondence	1968	Pending review	3-6
F-3-1-0-0-59	File - Chancellor's correspondence	1968	Pending review	3-6
F-3-1-0-0-60	File - Chancellor's correspondence	1968	Pending review	3-6
F-3-1-0-0-61	File - Chancellor's correspondence	1968	Pending review	3-6
F-3-1-0-0-62	File - Chancellor's correspondence	1968	Pending review	3-6
F-3-1-0-0-63	File - Chancellor's correspondence	1968	Pending review	3-7
F-3-1-0-0-64	File - Chancellor's correspondence	1968	Pending review	3-7
F-3-1-0-0-65	File - Chancellor's correspondence	1968 - 1969	Pending review	3-7
F-3-1-0-0-66	File - Chancellor's correspondence	1969	Pending review	3-7
F-3-1-0-0-67	File - Chancellor's correspondence	1969	Pending review	3-7
F-3-1-0-0-68	File - Chancellor's correspondence	1969	Pending review	3-7
F-3-1-0-0-69	File - Chancellor's correspondence	1969	Pending review	3-7
F-3-1-0-0-70	File - Chancellor's correspondence	1970	Pending review	3-7
F-3-1-0-0-71	File - Chancellor's correspondence	1971	Pending review	3-7
F-3-1-0-0-72	File - Chancellor's correspondence	1972	Pending review	3-7
F-3-1-0-0-73	File - SFU construction correspondence	1963	Open	3-8
F-3-1-0-0-74	File - SFU construction correspondence	1964	Restricted in whole	3-8
F-3-1-0-0-75	File - SFU construction correspondence	1965	Pending review	3-8
F-3-1-0-0-76	File - SFU construction correspondence	1966	Pending review	3-8
F-3-1-0-0-77	File - SFU construction correspondence	1967	Pending review	3-8
F-3-1-0-0-78	File - SFU construction correspondence	1968	Pending review	3-8
F-3-1-0-0-79	File - SFU construction	1963 - 1964	Pending review	3-8
F-3-1-0-0-80	File - SFU construction	1964	Pending review	3-8
F-3-1-0-0-81	File - Financial campaign	1965	Pending review	3-8
F-3-1-0-0-82	File - Financial campaign	1965	Pending review	3-8
F-3-1-0-0-83	File - Financial campaign	1966 - 1968	Pending review	3-8
F-3-1-0-0-84	File - Minutes of meetings with designing architects	1963	Pending review	3-8
F-3-1-0-0-85	File - Presidential Search correspondence	1963	Pending review	3-8
F-3-1-0-0-86	File - Site study, SFU	1963	Pending review	3-9
F-3-1-0-0-87	File - SFU, architectural competition invitation		Open	3-9
F-3-1-0-0-88	File - SFU, newspaper proposal	1964	Pending review	3-9
F-3-1-0-0-89	File - SFU, permanent bursary endowment plan	1968	Pending review	3-9
F-3-1-0-0-90	File - Defence Orientation Conference Association	1961 - 1971	Open	3-9
F-3-1-0-0-91	File - EDP Data Centre (Director)	1969 - 1971	Pending review	3-9
F-3-1-0-0-92	File - Honorary Professor of Physics (UBC)	1961	Pending review	3-9

F-3-1-0-0-93	File - Joint Engineering Management Conference (Advisory Council)	1966 - 1972	Pending review	3-9
F-3-1-0-0-94	File - National Research Council, Canada	1962 - 1969	Pending review	3-9
F-3-1-0-0-95	File - Organizations and memberships	1961 - 1972	Pending review	3-9
F-3-1-0-0-96	File - Park and Tilford Trophy, Trustee	1968 - 1970	Pending review	3-9
F-3-1-0-0-97	File - Travel	1961 - 1964	Pending review	3-10
F-3-1-0-0-98	File - Travel	1965 - 1972	Pending review	3-10
F-3-1-0-0-99	File - University of British Columbia	1969 - 1972	Pending review	3-10
F-3-1-0-0-100	File - Vancouver Club	1964	Open	3-10
F-3-1-0-0-101	File - Gala Dinner to Honour Gordon Merritt Shrum	1983	Pending review	3-10
F-3-1-0-0-102	File - Memorial service	1985	Pending review	3-10
F-3-1-0-0-103	File - Interview questions (Clive Cocking)	1985	Pending review	3-10
F-3-1-0-0-104	File - Interview transcript (Clive Cocking)	1985	Pending review	3-10
F-3-1-0-0-105	File - Interview transcript (Peter Stursburg), vol. 1	1983	Pending review	3-10
F-3-1-0-0-106	File - Interview transcript (Peter Stursburg), vol. 2	1983	Pending review	3-10
F-3-1-0-0-107	File - Tribute	1985	Pending review	3-10
F-3-1-0-0-108	File - Minute book - meetings with designing architects	1963	Pending review	3-12

### Series F-3-2: Dr. Kenneth P. Caple papers

Date: 1970 - 1975 (date of creation)

Scope and content:

Series consists of records made and received by Dr. Kenneth P. Caple in the course of carrying out the duties of Chancellor. It includes correspondence and rolls of congratula.

Physical description: 6 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

#### File / item list

Ref code	Title	Dates	Access status	Container
F-3-2-0-0-1	File - Rolls of congratula	1970	Pending review	3-11
F-3-2-0-0-2	File - Congratulatory messages	1970	Pending review	3-11
F-3-2-0-0-3	File - Correspondence	1970 - 1974	Pending review	3-11
F-3-2-0-0-4	File - Correspondence	1970 - 1975	Pending review	3-11

### Series F-3-3: Jack Diamond papers

Date: 1975 - 1978 (date of creation)

Scope and content:

Series consists of records made and received by Jack Diamond in the course of carrying out the duties of Chancellor. It includes correspondence and memoranda.

Physical description: 2 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

**File / item list**

Ref code	Title	Dates	Access status	Container
F-3-3-0-0-1	File - Correspondence	1975 - 1978	Pending review	3-11

**Series F-3-4: Dr. Paul T. Cote papers**

Date: 1978 - 1984 (date of creation)

Scope and content:

Series consists of records made and received by Dr. Paul T. Coté in the course of carrying out the duties of Chancellor. It includes correspondence and memoranda.

Physical description: 5 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

**File / item list**

Ref code	Title	Dates	Access status	Container
F-3-4-0-0-1	File - Correspondence	1978 - 1981	Pending review	3-11
F-3-4-0-0-2	File - Correspondence	1979 - 1981	Pending review	3-11
F-3-4-0-0-3	File - Correspondence	1982 - 1984	Pending review	3-11

**Series F-3-5: Publications**

Date: 2011 (date of creation)

Scope and content:

Series consists of publications issued by or relating to the Office of the Chancellor.

Physical description: 2 cm of textual records

Access points:

- Textual record (documentary form)

Restrictions on access:

Open

**File / item list**

Ref code	Title	Dates	Access status	Container
F-3-5-0-0-1	File - Memories of a Chancellor: Brandt C. Louie, Chancellor 2016-2011	[2011]	Open	MC 39-13