

**SFU** Simon Fraser University Archives and Records  
Management Department

## Finding Aid - Ceremonies and Events Office fonds (F-91)

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# Ceremonies and Events Office fonds

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## Summary information

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|---|---|
| Repository:                               | Simon Fraser University Archives and Records Management Department  |
| Title:                                    | Ceremonies and Events Office fonds  |
| ID:                                       | F-91  |
| Date:                                     | 1963 - 2015 (date of creation)  |
| Physical description:                     | 3.41 m of textual records   |
| Dates of creation, revision and deletion: |   |
| Note [generalNote]:                       | <p><b>DATES OF CREATION</b><br/>The predominant dates are 1963-1995. The only records that post-date 1995 are the Convocation booklets that are received twice yearly by the Archives and added to the fonds.</p> |

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## Administrative history / Biographical sketch

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### Note

The Ceremonies and Events Office manages and produces Simon Fraser University's ceremonial, social, fundraising and special events and maintains SFU's traditions and protocol. It is the main office (along with the Registrar's Office) responsible for Spring and Fall Convocation ceremonies.

The Office coordinates many other events throughout the year, primarily for the President's Office, University Advancement and Alumni Relations. The office responsibilities include formal university events such as building openings; ceremonies such as SFU Remembers; donor recognition events; staff/employee recognition and awards events.

Prior to 1982, the Registrar's Office was responsible for convocation ceremonies, while the President's Office organized other ceremonial functions. Over the years, the title "Ceremonies Officer" was used by various university staff in the Registrar's Office.

In February 1982 the position of Director of Ceremonies was formally created when Donna Laws, assumed this position in addition to her role as Secretary to the Board of Governors. She held both positions until her retirement in 1993, when she was succeeded as Director of Ceremonies by her long-time associate, Marilyn Pankratz. The position of Secretary to the Board of Governors was taken over by another university staff member.

The Director of Ceremonies reported to the Vice-President, University Development until 1987, when the reporting relationship changed to the Vice-President for SFU at Harbour

Centre (1987-1992), Vice-President Harbour Centre and External Relations (1992-1994), Office of the President (1994-2002), and the Vice-President, University Advancement (2002-).

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## Scope and content

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Fonds consists of records relating to University ceremonies created by the Office of Ceremonies since 1982, and before that time, by the Registrar's Office and the President's Office. Activities and topics documented include the opening ceremonies for SFU in 1965, convocations, awards ceremonies, building and room openings and dedications, donor recognition events, staff recognition events, installations of presidents and chancellors, university anniversaries, and other special ceremonies.

Records include programs, books of words (order of proceedings), invitations, guest lists, correspondence, notes, press clippings, news releases, publications, photographic material, and other documents.

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## Notes

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### Title notes

- Source of title proper: Title of the fonds is based on the name of its creator.

### Immediate source of acquisition

The records were acquired from the Ceremonies and Events Office in a number of accessions.

### Arrangement

The records were arranged by the archivist.

### Restrictions on access

Access to some files within this fonds is restricted in accordance with Freedom of Information and Protection of Privacy legislation. Please consult the series descriptions, the unit lists, and the archivist for further details.

### Accruals

Further accruals are expected.

### Other notes

- Publication status: published
- Level of detail: Full

- Status description: Revised

## Access points

- Pankratz, Marilyn (subject)
- Laws, Donna (subject)
- Edgelow, Holli (subject)
- Events and celebrations (subject)

## Series descriptions

### Series F-91-1: SFU Opening ceremonies files

Date: 1963 - 1965 (date of creation)

Scope and content:

Series consists of records relating to the opening ceremonies of Simon Fraser University on September 9, 1965. Activities documented include the planning of the ceremonies. Records include programs, correspondence, notes, news clippings, publications, sheet music, charter student certificate, and other documents.

Physical description: 9 cm of textual records

Arrangement:

Some of the files in this series were originally in the fonds of the Office of the President and were placed in the Ceremonies Fonds by previous archives staff. Files were arranged by the archivist.

Restrictions on access:

Access to files containing third-party personal information may be restricted. Please see the file list and consult with the archivist for more details.

Finding aids:

A file list is available.

Accruals:

No further accruals are expected.

#### File / item list

| Ref code | Title | Dates | Access status | Container |
|----------|-------|-------|---------------|-----------|
|----------|-------|-------|---------------|-----------|

|                |  |             |                |      |
|----------------|--|-------------|----------------|------|
| F-91-1-0-0-1   | File - Opening of SFU - newsclippings, vol. 1  | 1963 - 1965 | Open           | 91-1 |
| F-91-1-0-0-2   | File - Opening of SFU - newsclippings, vol. 2  | 1963 - 1965 | Open           | 91-1 |
| F-91-1-0-0-3   | File - Opening ceremonies - program  | 1965        | Open           | 91-1 |
| F-91-1-0-0-3-1 | Item - SFU opening ceremonies program book<br><u>Creator: Ceremonies and Events Office</u> | 1965        | Open           |      |
| F-91-1-0-0-4   | File - Opening ceremonies - correspondence, vol. 1   | 1964 - 1965 | Pending review | 91-1 |
| F-91-1-0-0-5   | File - Opening ceremonies - correspondence, vol. 2   | 1964 - 1965 | Pending review | 91-1 |
| F-91-1-0-0-6   | File - Opening ceremonies - music (Paul Reif)  | 1965        | Open           | 91-1 |
| F-91-1-0-0-7   | File - Opening ceremonies - Charter Student certificates                                   | 1965        | Open           | 91-1 |
| F-91-1-0-0-8   | File - Opening ceremonies - Lord Lovat   | 1965        | Pending review | 91-1 |

### Series F-91-2: Installation ceremonies files

Date: 1965 - 1983 (date of creation)

Scope and content:

Series consists of records relating to the installation of the Presidents and Chancellors of SFU including Patrick Mc-Taggart Cowan as President and Gordon Shrum as Chancellor (1965); Pauline Jewett as President (1974) and William Saywell as President (1983). Records include programs, invitations, guest lists, books of words (order of proceedings), timetables, correspondence, notes, publications, press releases, news clippings, speeches, minutes, photographs, and other documents.

Physical description: 12 cm of textual records

Arrangement:

Files were arranged by the archivist.

Restrictions on access:

Access to files containing third-party personal information may be restricted. Please see the file list and consult with the archivist for more details.

Finding aids:

A file list is available.

Related material:

For information on the installations of John Stubbs as President and Joseph Segal as Chancellor in 1993, see the October 1993 Fall Convocation file. For information on the

installation of Milton Wong as Chancellor in 1999 see the October 1999 Fall Convocation File.

Accruals:

Further accruals are expected.

File / item list

| Ref code       | Title   | Dates | Access status  | Container |
|----------------|---|-------|----------------|-----------|
| F-91-2-0-0-1   | File - Installation ceremonies - McTaggart-Cowan, Shrum; program                                | 1965  | Pending review | 91-1      |
| F-91-2-0-0-1-1 | Item - SFU installation ceremonies program book<br><u>Creator:</u> Ceremonies and Events Office | 1965  | Open           |           |
| F-91-2-0-0-2   | File - Installation ceremonies - McTaggart-Cowan, Shrum; correspondence                         | 1965  | Pending review | 91-1      |
| F-91-2-0-0-3   | File - Installation ceremony - Jewett, vol. 1   | 1974  | Pending review | 91-1      |
| F-91-2-0-0-4   | File - Installation ceremony - Jewett, vol. 2   | 1974  | Pending review | 91-2      |
| F-91-2-0-0-5   | File - Installation ceremony - Saywell, vol. 1  | 1983  | Pending review | 91-2      |
| F-91-2-0-0-6   | File - Installation ceremony - Saywell, vol. 2  | 1983  | Pending review | 91-2      |
| F-91-2-0-0-7   | File - Installation ceremony - Saywell, vol. 3  | 1983  | Pending review | 91-2      |

**Series F-91-3: Convocation files**

Date: 1967 - 2015 (date of creation)

Scope and content:

Series consists of records relating to the convocation ceremonies held at SFU to award undergraduate, graduate, and honorary degrees. Records include programs, invitations, guest lists, books of words (order of proceedings), timetables, correspondence, notes, publications, press releases, news clippings, speeches, and other documents. Note that from 1992 onwards, the files contains only the Convocation booklets produced for each convocation.

Physical description: 1.69 m of textual records

Arrangement:

Files were arranged by the archivist.

Restrictions on access:

Access to files containing third-party personal information may be restricted. Please see the file list and consult with the archivist for more details.

Finding aids:

A file list is available.

Accruals:

Further accruals are expected.

File / item list

| Ref code       | Title  | Dates | Access status  | Container |
|----------------|--|-------|----------------|-----------|
| F-91-3-0-0-1   | File - Convocation   | 1967  | Open           | 91-2      |
| F-91-3-0-0-1-1 | Item - 1967 May 20 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1967  | Open           |           |
| F-91-3-0-0-2   | File - Convocation   | 1968  | Pending review | 91-2      |
| F-91-3-0-0-2-1 | Item - 1968 May 11 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1968  | Open           |           |
| F-91-3-0-0-3   | File - Convocation   | 1969  | Pending review | 91-3      |
| F-91-3-0-0-3-1 | Item - 1969 May 24 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1969  | Open           |           |
| F-91-3-0-0-4   | File - Convocation   | 1970  | Pending review | 91-3      |
| F-91-3-0-0-4-1 | Item - 1970 May 23 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1970  | Open           |           |
| F-91-3-0-0-5   | File - Convocation   | 1971  | Pending review | 91-3      |
| F-91-3-0-0-5-1 | Item - 1971 May 29 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1971  | Open           |           |
| F-91-3-0-0-6   | File - Convocation   | 1972  | Pending review | 91-3      |
| F-91-3-0-0-6-1 | Item - 1972 May 27 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1972  | Open           |           |
| F-91-3-0-0-7   | File - Convocation   | 1973  | Pending review | 91-3      |
| F-91-3-0-0-7-1 | Item - 1973 May 26 convocation program   | 1973  | Open           |           |



|                 |  |      |                |      |
|-----------------|--|------|----------------|------|
|                 | <u>Creator:</u> Ceremonies and Events Office   |      |                |      |
| F-91-3-0-0-8    | File - Convocation   | 1974 | Pending review | 91-3 |
| F-91-3-0-0-8-1  | Item - 1974 May 25 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1974 | Open           |      |
| F-91-3-0-0-9    | File - Convocation   | 1975 | Pending review | 91-3 |
| F-91-3-0-0-9-1  | Item - 1975 May 24 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1975 | Open           |      |
| F-91-3-0-0-10   | File - Convocation   | 1976 | Pending review | 91-4 |
| F-91-3-0-0-10-1 | Item - 1976 May 29 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1976 | Open           |      |
| F-91-3-0-0-11   | File - Convocation   | 1977 | Pending review | 91-4 |
| F-91-3-0-0-11-1 | Item - 1977 May 28 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1977 | Open           |      |
| F-91-3-0-0-12   | File - Convocation   | 1978 | Pending review | 91-4 |
| F-91-3-0-0-12-1 | Item - 1978 May27 convocation program<br><u>Creator:</u> Ceremonies and Events Office  | 1978 | Open           |      |
| F-91-3-0-0-13   | File - Convocation   | 1979 | Pending review | 91-4 |
| F-91-3-0-0-13-1 | Item - 1979 June 2 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1979 | Open           |      |
| F-91-3-0-0-14   | File - Convocation   | 1980 | Pending review | 91-4 |
| F-91-3-0-0-14-1 | Item - 1980 June 7 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1980 | Open           |      |
| F-91-3-0-0-15   | File - Convocation   | 1981 | Pending review | 91-5 |
| F-91-3-0-0-15-1 | Item - 1981 June 6 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1981 | Open           |      |
| F-91-3-0-0-16   | File - Convocation   | 1982 | Pending review | 91-5 |
| F-91-3-0-0-16-1 | Item - 1982 June 5 convocation program   | 1982 | Open           |      |

|                 |  |      |                |      |
|-----------------|--|------|----------------|------|
|                 | <u>Creator:</u> Ceremonies and Events Office   |      |                |      |
| F-91-3-0-0-17   | File - Convocation   | 1983 | Pending review | 91-5 |
| F-91-3-0-0-17-1 | Item - 1983 June 4 convocation program<br><u>Creator:</u> Ceremonies and Events Office   | 1983 | Open           |      |
| F-91-3-0-0-18   | File - Convocation   | 1984 | Pending review | 91-5 |
| F-91-3-0-0-18-1 | Item - 1984 June 9 convocation program<br><u>Creator:</u> Ceremonies and Events Office   | 1984 | Open           |      |
| F-91-3-0-0-19   | File - Convocation, vol. 1   | 1985 | Pending review | 91-5 |
| F-91-3-0-0-19-1 | Item - 1985 June 7-8 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1985 | Open           |      |
| F-91-3-0-0-20   | File - Convocation, vol. 2   | 1985 | Pending review | 91-5 |
| F-91-3-0-0-21   | File - Convocation   | 1986 | Pending review | 91-6 |
| F-91-3-0-0-21-1 | Item - 1986 June 6-7 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1986 | Open           |      |
| F-91-3-0-0-22   | File - Convocation   | 1987 | Pending review | 91-6 |
| F-91-3-0-0-22-1 | Item - 1987 June 4-5 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1987 | Open           |      |
| F-91-3-0-0-23   | File - Convocation, vol. 1   | 1988 | Pending review | 91-6 |
| F-91-3-0-0-23-1 | Item - 1988 June 2-3 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1988 | Open           |      |
| F-91-3-0-0-24   | File - Convocation, vol. 2   | 1988 | Pending review | 91-6 |
| F-91-3-0-0-25   | File - Convocation   | 1989 | Pending review | 91-7 |
| F-91-3-0-0-25-1 | Item - 1989 June 8-9 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1989 | Open           |      |
| F-91-3-0-0-26   | File - Convocation   | 1990 | Pending review | 91-7 |
| F-91-3-0-0-26-1 | Item - 1990 June 7-8 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1990 | Open           |      |
| F-91-3-0-0-27   | File - Convocation   | 1990 | Pending review | 91-7 |

|                 |  |      |                |      |
|-----------------|--|------|----------------|------|
| F-91-3-0-0-27-1 | Item - 1990 Oct 12 convocation program<br><u>Creator:</u> Ceremonies and Events Office | 1990 | Open           |      |
| F-91-3-0-0-28   | File - Convocation   | 1991 | Pending review | 91-7 |
| F-91-3-0-0-28-1 | Item - 1991 June convocation program<br><u>Creator:</u> Ceremonies and Events Office   | 1991 | Open           |      |
| F-91-3-0-0-29   | File - Convocation   | 1991 | Pending review | 91-7 |
| F-91-3-0-0-29-1 | Item - 1991 Oct convocation program<br><u>Creator:</u> Ceremonies and Events Office    | 1991 | Open           |      |
| F-91-3-0-0-30   | File - Convocation   | 1992 | Pending review | 91-8 |
| F-91-3-0-0-30-1 | Item - 1992 June convocation program<br><u>Creator:</u> Ceremonies and Events Office   | 1992 | Open           |      |
| F-91-3-0-0-31   | File - Convocation   | 1992 | Pending review | 91-8 |
| F-91-3-0-0-31-1 | Item - 1992 Oct convocation program<br><u>Creator:</u> Ceremonies and Events Office    | 1992 | Open           |      |
| F-91-3-0-0-32   | File - Convocation, vol. 1   | 1993 | Pending review | 91-8 |
| F-91-3-0-0-32-1 | Item - 1993 June convocation program<br><u>Creator:</u> Ceremonies and Events Office   | 1993 | Open           |      |
| F-91-3-0-0-33   | File - Convocation, vol. 2   | 1993 | Pending review | 91-8 |
| F-91-3-0-0-33-1 | Item - 1993 Oct convocation program<br><u>Creator:</u> Ceremonies and Events Office    | 1993 | Open           |      |
| F-91-3-0-0-34   | File - Convocation, vol. 1   | 1993 | Pending review | 91-8 |
| F-91-3-0-0-35   | File - Convocation, vol. 2   | 1993 | Pending review | 91-8 |
| F-91-3-0-0-36   | File - Convocation, vol. 1   | 1994 | Pending review | 91-9 |
| F-91-3-0-0-37   | File - Convocation, vol. 2   | 1994 | Pending review | 91-9 |
| F-91-3-0-0-38   | File - Convocation   | 1994 | Pending review | 91-9 |
| F-91-3-0-0-38-1 | Item - 1994 June convocation program<br><u>Creator:</u> Ceremonies and Events Office   | 1994 | Open           |      |
| F-91-3-0-0-38-2 | Item - 1994 Oct convocation program  | 1994 | Open           |      |

|                 |  |      |                |       |
|-----------------|--|------|----------------|-------|
|                 | <u>Creator: Ceremonies and Events Office</u>   |      |                |       |
| F-91-3-0-0-39   | File - Convocation   | 1995 | Pending review | 91-9  |
| F-91-3-0-0-39-1 | Item - 1995 June convocation program<br><u>Creator: Ceremonies and Events Office</u> | 1995 | Open           |       |
| F-91-3-0-0-40   | File - Convocation   | 1995 | Pending review | 91-9  |
| F-91-3-0-0-40-1 | Item - 1995 Oct convocation program<br><u>Creator: Ceremonies and Events Office</u>  | 1995 | Open           |       |
| F-91-3-0-0-41   | File - Convocation   | 1996 | Pending review | 91-10 |
| F-91-3-0-0-41-1 | Item - 1996 June convocation program<br><u>Creator: Ceremonies and Events Office</u> | 1996 | Open           |       |
| F-91-3-0-0-42   | File - Convocation   | 1996 | Pending review | 91-10 |
| F-91-3-0-0-42-1 | Item - 1996 Oct convocation program<br><u>Creator: Ceremonies and Events Office</u>  | 1996 | Open           |       |
| F-91-3-0-0-43   | File - Convocation   | 1997 | Pending review | 91-10 |
| F-91-3-0-0-43-1 | Item - 1997 June convocation program<br><u>Creator: Ceremonies and Events Office</u> | 1997 | Open           |       |
| F-91-3-0-0-44   | File - Convocation   | 1997 | Pending review | 91-10 |
| F-91-3-0-0-44-1 | Item - 1997 Oct convocation program<br><u>Creator: Ceremonies and Events Office</u>  | 1997 | Open           |       |
| F-91-3-0-0-45   | File - Convocation   | 1998 | Pending review | 91-10 |
| F-91-3-0-0-45-1 | Item - 1998 June convocation program<br><u>Creator: Ceremonies and Events Office</u> | 1998 | Open           |       |
| F-91-3-0-0-46   | File - Convocation   | 1998 | Pending review | 91-11 |
| F-91-3-0-0-46-1 | Item - 1998 Oct convocation program<br><u>Creator: Ceremonies and Events Office</u>  | 1998 | Open           |       |
| F-91-3-0-0-47   | File - Convocation   | 1999 | Pending review | 91-11 |
| F-91-3-0-0-47-1 | Item - 1999 June convocation program   | 1999 | Open           |       |

|                 |  |      |                |       |
|-----------------|--|------|----------------|-------|
|                 | <u>Creator: Ceremonies and Events Office</u>   |      |                |       |
| F-91-3-0-0-48   | File - Convocation   | 1999 | Pending review | 91-11 |
| F-91-3-0-0-48-1 | Item - 1999 Oct convocation program<br><u>Creator: Ceremonies and Events Office</u>  | 1999 | Open           |       |
| F-91-3-0-0-49   | File - Convocation   | 2000 | Pending review | 91-11 |
| F-91-3-0-0-49-1 | Item - 2000 June convocation program<br><u>Creator: Ceremonies and Events Office</u> | 2000 | Open           |       |
| F-91-3-0-0-50   | File - Convocation   | 2000 | Pending review | 91-12 |
| F-91-3-0-0-50-1 | Item - 2000 Oct convocation program<br><u>Creator: Ceremonies and Events Office</u>  | 2000 | Open           |       |
| F-91-3-0-0-51   | File - Convocation   | 2001 | Pending review | 91-12 |
| F-91-3-0-0-51-1 | Item - 2001 June convocation program<br><u>Creator: Ceremonies and Events Office</u> | 2001 | Open           |       |
| F-91-3-0-0-52   | File - Convocation   | 2001 | Pending review | 91-12 |
| F-91-3-0-0-52-1 | Item - 2001 Oct convocation program<br><u>Creator: Ceremonies and Events Office</u>  | 2001 | Open           |       |
| F-91-3-0-0-53   | File - Convocation   | 2002 | Pending review | 91-12 |
| F-91-3-0-0-53-1 | Item - 2002 June convocation program<br><u>Creator: Ceremonies and Events Office</u> | 2002 | Open           |       |
| F-91-3-0-0-54   | File - Convocation   | 2002 | Pending review | 91-12 |
| F-91-3-0-0-54-1 | Item - 2002 Oct convocation program<br><u>Creator: Ceremonies and Events Office</u>  | 2002 | Open           |       |
| F-91-3-0-0-55   | File - Convocation, June 2003, vol. 1  | 2003 | Pending review | 91-24 |
| F-91-3-0-0-55-1 | Item - 2003 June convocation program<br><u>Creator: Ceremonies and Events Office</u> | 2003 | Open           |       |
| F-91-3-0-0-56   | File - Convocation, June 2003, vol. 2  | 2003 | Pending review | 91-24 |
| F-91-3-0-0-57   | File - Convocation, October 2003, vol. 1   | 2003 | Pending review | 91-24 |

|                 |  |      |                |       |
|-----------------|--|------|----------------|-------|
| F-91-3-0-0-57-1 | Item - 2003 Oct convocation program<br><u>Creator:</u> Ceremonies and Events Office  | 2003 | Open           |       |
| F-91-3-0-0-58   | File - Convocation, October 2003, vol. 2   | 2003 | Pending review | 91-24 |
| F-91-3-0-0-59   | File - Convocation, June 2004, vol. 1  | 2004 | Pending review | 91-24 |
| F-91-3-0-0-59-1 | Item - 2004 June convocation program<br><u>Creator:</u> Ceremonies and Events Office | 2004 | Open           |       |
| F-91-3-0-0-60   | File - Convocation, June 2004, vol. 2  | 2004 | Pending review | 91-24 |
| F-91-3-0-0-61   | File - Convocation, October 2004, vol. 1   | 2004 | Pending review | 91-25 |
| F-91-3-0-0-61-1 | Item - 2004 Oct convocation program<br><u>Creator:</u> Ceremonies and Events Office  | 2004 | Open           |       |
| F-91-3-0-0-62   | File - Convocation, October 2004, vol. 2   | 2004 | Pending review | 91-25 |
| F-91-3-0-0-63   | File - Convocation, June 2005, vol. 1  | 2005 | Open           | 91-25 |
| F-91-3-0-0-63-1 | Item - 2005 June convocation program<br><u>Creator:</u> Ceremonies and Events Office | 2005 | Open           |       |
| F-91-3-0-0-64   | File - Convocation, June 2005, vol. 2  | 2005 | Pending review | 91-25 |
| F-91-3-0-0-65   | File - Convocation, October 2005, vol. 1   | 2005 | Pending review | 91-25 |
| F-91-3-0-0-65-1 | Item - 2005 Oct convocation program<br><u>Creator:</u> Ceremonies and Events Office  | 2005 | Open           |       |
| F-91-3-0-0-66   | File - Convocation, October 2005, vol. 2   | 2005 | Open           | 91-25 |
| F-91-3-0-0-67   | File - Convocation, June 2006  | 2006 | Open           | 91-25 |
| F-91-3-0-0-67-1 | Item - 2006 June convocation program<br><u>Creator:</u> Ceremonies and Events Office | 2006 | Open           |       |
| F-91-3-0-0-68   | File - Convocation, October 2006   | 2006 | Open           | 91-25 |
| F-91-3-0-0-68-1 | Item - 2006 Oct convocation program<br><u>Creator:</u> Ceremonies and Events Office  | 2006 | Open           |       |
| F-91-3-0-0-69   | File - Convocation, June 2007  | 2007 | Open           | 91-28 |
| F-91-3-0-0-69-1 | Item - 2007 June convocation program   | 2007 | Open           |       |

|                 |  |      |      |       |
|-----------------|--|------|------|-------|
|                 | <u>Creator: Ceremonies and Events Office</u>   |      |      |       |
| F-91-3-0-0-70   | File - Convocation, October 2007   | 2007 | Open | 91-28 |
| F-91-3-0-0-70-1 | Item - 2007 Oct convocation program<br><u>Creator: Ceremonies and Events Office</u>  | 2007 | Open |       |
| F-91-3-0-0-71   | File - Convocation, June 2008  | 2008 | Open | 91-28 |
| F-91-3-0-0-71-1 | Item - 2008 June convocation program<br><u>Creator: Ceremonies and Events Office</u> | 2008 | Open |       |
| F-91-3-0-0-72   | File - Convocation, October 2008   | 2008 | Open | 91-28 |
| F-91-3-0-0-72-1 | Item - 2008 Oct convocation program<br><u>Creator: Ceremonies and Events Office</u>  | 2008 | Open |       |
| F-91-3-0-0-73   | File - Convocation, June 2009  | 2009 | Open | 91-28 |
| F-91-3-0-0-73-1 | Item - 2009 June convocation program<br><u>Creator: Ceremonies and Events Office</u> | 2009 | Open |       |
| F-91-3-0-0-74   | File - Convocation, October 2009   | 2009 | Open | 91-28 |
| F-91-3-0-0-74-1 | Item - 2009 Oct convocation program<br><u>Creator: Ceremonies and Events Office</u>  | 2009 | Open |       |
| F-91-3-0-0-75   | File - Convocation, June 2010  | 2010 | Open | 91-29 |
| F-91-3-0-0-75-1 | Item - 2010 June convocation program<br><u>Creator: Ceremonies and Events Office</u> | 2010 | Open |       |
| F-91-3-0-0-76   | File - Convocation, October 2010   | 2010 | Open | 91-29 |
| F-91-3-0-0-76-1 | Item - 2010 Oct convocation program<br><u>Creator: Ceremonies and Events Office</u>  | 2010 | Open |       |
| F-91-3-0-0-77   | File - Convocation, June 2011  | 2011 | Open | 91-29 |
| F-91-3-0-0-77-1 | Item - 2011 June convocation program<br><u>Creator: Ceremonies and Events Office</u> | 2011 | Open |       |
| F-91-3-0-0-78   | File - Convocation, October 2011   | 2011 | Open | 91-29 |
| F-91-3-0-0-78-1 | Item - 2011 Oct convocation program  | 2011 | Open |       |

|                 |  |      |      |       |
|-----------------|--|------|------|-------|
|                 | <u>Creator:</u> Ceremonies and Events Office   |      |      |       |
| F-91-3-0-0-79   | File - Convocation, June 2012  | 2012 | Open | 91-29 |
| F-91-3-0-0-79-1 | Item - 2012 June convocation program<br><u>Creator:</u> Ceremonies and Events Office   | 2012 | Open |       |
| F-91-3-0-0-80   | File - Convocation, October 2012   | 2012 | Open | 91-29 |
| F-91-3-0-0-80-1 | Item - 2012 Oct convocation program<br><u>Creator:</u> Ceremonies and Events Office    | 2012 | Open |       |
| F-91-3-0-0-81   | File - Convocation, June 2013  | 2013 | Open | 91-29 |
| F-91-3-0-0-81-1 | Item - 2013 June convocation program<br><u>Creator:</u> Ceremonies and Events Office   | 2013 | Open |       |
| F-91-3-0-0-82   | File - Convocation, October 2013   | 2013 | Open | 91-29 |
| F-91-3-0-0-82-1 | Item - 2013 Oct convocation program<br><u>Creator:</u> Ceremonies and Events Office    | 2013 | Open |       |
| F-91-3-0-0-83   | File - Convocation, June 2014  | 2014 | Open | 91-29 |
| F-91-3-0-0-83-1 | Item - 2014 fall convocation program<br><u>Creator:</u> Ceremonies and Events Office   | 2014 | Open |       |
| F-91-3-0-0-84   | File - Convocation, October 2014   | 2014 | Open | 91-29 |
| F-91-3-0-0-84-1 | Item - 2014 spring convocation program<br><u>Creator:</u> Ceremonies and Events Office | 2014 | Open |       |
| F-91-3-0-0-85   | File - Convocation, June 2015  | 2015 | Open | 91-30 |
| F-91-3-0-0-86   | File - Convocation, October 2015   | 2015 | Open | 91-30 |

#### Series F-91-4: General ceremonies and events files

Date: 1965 - 1994 (date of creation)

Scope and content:

Series consists of records relating to a variety of ceremonies and events organized by the Ceremonies Office. Activities documented include dinners, receptions, memorial services, exhibitions and other special occasions held to honor students, staff, faculty, alumni, and distinguished visitors. Records include programs, invitations, guest lists, books of words (order of proceedings), correspondence, notes, publications, brochures, and other documents.



Physical description: 64 cm of textual records

Arrangement:

Files were arranged by the archivist.

Restrictions on access:

Access to files containing third-party personal information may be restricted. Please see the file list and consult with the archivist for more details.

Finding aids:

A file list is available.

Accruals:

Further accruals are expected.

File / item list

| Ref code      | Title  | Dates       | Access status      | Container |
|---------------|--|-------------|--------------------|-----------|
| F-91-4-0-0-1  | File - BC Scottish Festival  | 1982        | Pending review     | 91-13     |
| F-91-4-0-0-2  | File - Business Administration Ceremonies Committee                                | 1982        | Pending review     | 91-13     |
| F-91-4-0-0-3  | File - Faculty and staff retirement dinner   | 1982        | Pending review     | 91-13     |
| F-91-4-0-0-4  | File - Stephen Hinchcliffe memorial service  | 1982        | Open               | 91-13     |
| F-91-4-0-0-5  | File - Ted Sinnott plaque unveiling  | 1982        | Open               | 91-13     |
| F-91-4-0-0-6  | File - An afternoon of visual arts - The Native Sons of B.C.                       | 1983        | Open               | 91-13     |
| F-91-4-0-0-7  | File - Dinner for Ivany and Saywell / Cotes reception for Saywell                  | 1983        | Pending review     | 91-13     |
| F-91-4-0-0-8  | File - Display - letters patent  | 1983        | Pending review     | 91-13     |
| F-91-4-0-0-9  | File - Miscellaneous events  | 1983        | Pending review     | 91-13     |
| F-91-4-0-0-10 | File - Miscellaneous events  | 1983 - 1984 | Pending review     | 91-13     |
| F-91-4-0-0-11 | File - Board retirement dinner   | 1984        | Pending review     | 91-13     |
| F-91-4-0-0-12 | File - Miscellaneous events  | 1984        | Pending review     | 91-13     |
| F-91-4-0-0-13 | File - Reception for Harry Evans   | 1984        | Pending review     | 91-13     |
| F-91-4-0-0-14 | File - Reception for Olympic athletes  | 1984        | Pending review     | 91-13     |
| F-91-4-0-0-15 | File - Faculty and staff retirement dinner   | 1984        | Pending review     | 91-13     |
| F-91-4-0-0-16 | File - Miscellaneous events  | 1985        | Pending review     | 91-13     |
| F-91-4-0-0-17 | File - Nehru exhibition  | 1985        | Pending review     | 91-13     |
| F-91-4-0-0-18 | File - Shrum memorial service  | 1985        | Restricted in part | 91-13     |
| F-91-4-0-0-19 | File - Miscellaneous events  | 1986        | Pending review     | 91-13     |
| F-91-4-0-0-20 | File - President's Club dinner   | 1986        | Pending review     | 91-13     |
| F-91-4-0-0-21 | File - Reception - Woodward Chair and tenth anniversary of Women's Studies program | 1986        | Pending review     | 91-13     |

## Ceremonies and Events Office fonds

|               |  |             |                |       |
|---------------|--|-------------|----------------|-------|
| F-91-4-0-0-22 | File - Faculty and staff retirement reception              | 1986        | Pending review | 91-13 |
| F-91-4-0-0-23 | File - Shrum book party                                    | 1986        | Pending review | 91-13 |
| F-91-4-0-0-24 | File - Shrum Scholars reception                            | 1986        | Pending review | 91-14 |
| F-91-4-0-0-25 | File - Miscellaneous events                                | 1987        | Pending review | 91-14 |
| F-91-4-0-0-26 | File - President's Club dinner                             | 1987        | Pending review | 91-14 |
| F-91-4-0-0-27 | File - Faculty and staff retirement reception              | 1987        | Pending review | 91-14 |
| F-91-4-0-0-28 | File - Women's Studies Reception - Woodward Chair          | 1987        | Pending review | 91-14 |
| F-91-4-0-0-29 | File - Miscellaneous events                                | 1988        | Pending review | 91-14 |
| F-91-4-0-0-30 | File - President's Club dinner                             | 1988        | Pending review | 91-14 |
| F-91-4-0-0-31 | File - Miscellaneous events                                | 1989        | Pending review | 91-14 |
| F-91-4-0-0-32 | File - President's Club dinner                             | 1989        | Pending review | 91-14 |
| F-91-4-0-0-33 | File - Reception - 25th Anniversary Committee              | 1989        | Pending review | 91-14 |
| F-91-4-0-0-34 | File - Faculty and staff retirement reception              | 1989        | Pending review | 91-14 |
| F-91-4-0-0-35 | File - Thelma Finlayson Society (donors) dinner            | 1989        | Pending review | 91-14 |
| F-91-4-0-0-36 | File - Dean's reception - certificate and diploma ceremony | 1989 - 1990 | Pending review | 91-14 |
| F-91-4-0-0-37 | File - George Halpern memorial service                     | 1990        | Pending review | 91-14 |
| F-91-4-0-0-38 | File - Board of Trade governor's banquet                   | 1990        | Pending review | 91-14 |
| F-91-4-0-0-39 | File - Thelma Finlyson Society reception                   | 1990        | Pending review | 91-14 |
| F-91-4-0-0-40 | File - J. S. Woodsworth Chair                              | 1990        | Pending review | 91-14 |
| F-91-4-0-0-41 | File - Miscellaneous events                                | 1990        | Pending review | 91-14 |
| F-91-4-0-0-42 | File - President's Club dinner                             | 1990        | Pending review | 91-14 |
| F-91-4-0-0-43 | File - Miscellaneous events                                | 1990 - 1991 | Pending review | 91-15 |
| F-91-4-0-0-44 | File - Faculty and staff retirement reception              | 1990        | Pending review | 91-15 |
| F-91-4-0-0-45 | File - Twenty-five year employee reception                 | 1990        | Pending review | 91-15 |
| F-91-4-0-0-46 | File - Thailand Princess visit                             | 1990 - 1991 | Pending review | 91-15 |
| F-91-4-0-0-47 | File - Convocation - University College of the Cariboo     | 1991        | Pending review | 91-15 |
| F-91-4-0-0-48 | File - Dean's reception - certificate and diploma ceremony | 1991        | Pending review | 91-15 |
| F-91-4-0-0-49 | File - Thelma Finlayson Society reception                  | 1991        | Pending review | 91-15 |
| F-91-4-0-0-50 | File - President's Club dinner                             | 1991        | Pending review | 91-15 |
| F-91-4-0-0-51 | File - Faculty and staff retirement reception              | 1991        | Pending review | 91-15 |
| F-91-4-0-0-52 | File - Twenty-five year employee reception                 | 1991        | Pending review | 91-15 |
| F-91-4-0-0-53 | File - Hong Kong alumni dinner, vol. 1                     | 1991 - 1992 | Pending review | 91-15 |
| F-91-4-0-0-54 | File - Hong Kong alumni dinner, vol. 2                     | 1991 - 1992 | Pending review | 91-15 |
| F-91-4-0-0-55 | File - Hong Kong alumni dinner, vol. 3                     | 1991 - 1992 | Pending review | 91-15 |

|                                      |  |                  |                |       |
|--------------------------------------|--|------------------|----------------|-------|
| F-91-4-0-0-56                        | File - Dean's reception - certificate and diploma ceremony         | 1992             | Pending review | 91-15 |
| F-91-4-0-0-57                        | File - Thelma Finlayson Society reception                          | 1992             | Open           | 91-15 |
| F-91-4-0-0-58                        | File - Founders and friends reception                              | 1992             | Pending review | 91-15 |
| F-91-4-0-0-59                        | File - Miscellaneous events  | 1992             | Pending review | 91-15 |
| F-91-4-0-0-60                        | File - President's Club dinner                                     | 1992             | Pending review | 91-16 |
| F-91-4-0-0-61                        | File - Faculty and staff retirement reception                      | 1992             | Pending review | 91-16 |
| F-91-4-0-0-62                        | File - Twenty-five year employee reception                         | 1992             | Pending review | 91-16 |
| F-91-4-0-0-63                        | File - Convocation - University College of the Cariboo             | 1992 - 1993      | Pending review | 91-16 |
| F-91-4-0-0-64                        | File - Donna Laws luncheon and farewell reception                  | 1993             | Pending review | 91-16 |
| F-91-4-0-0-65                        | File - Thelma Finlayson Society reception                          | 1993             | Pending review | 91-16 |
| F-91-4-0-0-66                        | File - Miscellaneous events  | 1993             | Pending review | 91-16 |
| F-91-4-0-0-67                        | File - President's Club dinner                                     | 1993             | Pending review | 91-16 |
| F-91-4-0-0-68                        | File - Faculty and staff retirement reception                      | 1993             | Pending review | 91-16 |
| F-91-4-0-0-69                        | File - Saywell's farewell dinner                                   | 1993             | Pending review | 91-16 |
| F-91-4-0-0-70                        | File - Saywell's farewell party                                    | 1993             | Pending review | 91-16 |
| F-91-4-0-0-71                        | File - Twenty-five year employee reception                         | 1993             | Pending review | 91-16 |
| F-91-4-0-0-72                        | File - Simon Fraser University Pipe Band                           | 1993 - 1994      | Pending review | 91-16 |
| F-91-4-0-0-73                        | File - Dean's reception - certificate and diploma ceremony         | 1994             | Pending review | 91-16 |
| F-91-4-0-0-74                        | File - Thelma Finlayson Society reception                          | 1994             | Pending review | 91-16 |
| F-91-4-0-0-75                        | File - Miscellaneous events  | 1994             | Pending review | 91-16 |
| F-91-4-0-0-76                        | File - Faculty and staff retirement reception                      | 1994             | Pending review | 91-16 |
| F-91-4-0-0-77                        | File - Convocation - Secwepemc Cultural Education Centre, Kamloops | 1994             | Pending review | 91-16 |
| F-91-4-0-0-78                        | File - Twenty-five year employee reception                         | 1994             | Pending review | 91-16 |
| F-91-4-0-0-79                        | File - Convocation - University College of the Cariboo             | 1994             | Pending review | 91-16 |
| F-91-4-0-0-80                        | File - Convocation - University College of the Fraser Valley       | 1994             | Pending review | 91-16 |
| F-91-4-0-0-81                        | File - Correspondence—Donna Laws                                   | 1982 - 1992      | Pending review | 91-16 |
| F-91-4-0-0-82                        | File - Gala dinner to honour Dr. Gordon Shrum, vol. 1              | 19 November 1983 | Pending review | 91-26 |
| F-91-4-0-0-83                        | File - Gala dinner to honour Dr. Gordon Shrum, vol. 2              | 19 November 1983 | Pending review | 91-26 |
| F-91-4-0-0-84                        | File - Historical postcards  | 1965 - 1980      | Open           | 91-27 |
| F-91-4-0-0-85                        | File - Simon Fraser University Song                                | [196-?]          | Open           |       |
| Series F-91-5: Awards ceremony files |  |                  |                |       |

Date: 1983 - 1994 (date of creation)

Scope and content:

Series consists of records relating to the production of the annual Awards Ceremony and the Honour Roll Reception. Records include programs, books of words correspondence, publications, advisory committee minutes and other documents.

Physical description: 25 cm of textual records

Arrangement:

Files were arranged by the archivist.

Restrictions on access:

Access to files containing third-party personal information may be restricted. Please see the file list and consult with the archivist for more details.

Finding aids:

A file list is available.

Accruals:

Further accruals are expected.

File / item list

| Ref code      | Title                                       | Dates       | Access status  | Container |
|---------------|---|-------------|----------------|-----------|
| F-91-5-0-0-1  | File - Awards Ceremony                      | 1983        | Pending review | 91-17     |
| F-91-5-0-0-2  | File - Awards Ceremony                      | 1984        | Pending review | 91-17     |
| F-91-5-0-0-3  | File - Awards Ceremony                      | 1985        | Pending review | 91-17     |
| F-91-5-0-0-4  | File - Awards Ceremony - Advisory committee | 1985 - 1986 | Pending review | 91-17     |
| F-91-5-0-0-5  | File - Awards Ceremony                      | 1986        | Pending review | 91-17     |
| F-91-5-0-0-6  | File - Awards Ceremony - Advisory committee | 1986 - 1987 | Pending review | 91-17     |
| F-91-5-0-0-7  | File - Awards Ceremony                      | 1987        | Pending review | 91-17     |
| F-91-5-0-0-8  | File - Awards Ceremony - Advisory committee | 1987 - 1988 | Pending review | 91-17     |
| F-91-5-0-0-9  | File - Awards Ceremony                      | 1988        | Pending review | 91-17     |
| F-91-5-0-0-10 | File - Honour Roll Reception                | 1988        | Pending review | 91-17     |
| F-91-5-0-0-11 | File - Awards Ceremony - Advisory committee | 1988 - 1989 | Pending review | 91-18     |
| F-91-5-0-0-12 | File - Awards Ceremony                      | 1989        | Pending review | 91-18     |
| F-91-5-0-0-13 | File - Honour Roll Reception                | 1989        | Pending review | 91-18     |
| F-91-5-0-0-14 | File - Awards Ceremony                      | 1990        | Pending review | 91-18     |
| F-91-5-0-0-15 | File - Honour Roll Reception                | 1990        | Pending review | 91-18     |
| F-91-5-0-0-16 | File - Awards Ceremony                      | 1991        | Pending review | 91-18     |
| F-91-5-0-0-17 | File - Honour Roll Reception                | 1991        | Pending review | 91-18     |
| F-91-5-0-0-18 | File - Awards Ceremony                      | 1992        | Pending review | 91-18     |

|               |   |      |                |       |
|---------------|---|------|----------------|-------|
| F-91-5-0-0-19 | File - Honour Roll Reception                | 1992 | Pending review | 91-18 |
| F-91-5-0-0-20 | File - Awards Ceremony                      | 1993 | Pending review | 91-18 |
| F-91-5-0-0-21 | File - Awards Ceremony - Advisory committee | 1993 | Pending review | 91-18 |
| F-91-5-0-0-22 | File - Honour Roll Reception                | 1993 | Pending review | 91-18 |
| F-91-5-0-0-23 | File - Honour Roll Reception                | 1993 | Pending review | 91-18 |
| F-91-5-0-0-24 | File - Awards Ceremony                      | 1994 | Pending review | 91-18 |
| F-91-5-0-0-25 | File - Honour Roll Reception                | 1994 | Pending review | 91-18 |

### Series F-91-6: Openings and dedication--Burnaby files

Date: 1982 - 1994 (date of creation)

Scope and content:

Series consists of records relating to the opening, naming and dedication of buildings and facilities at the Burnaby campus, and the openings of the Faculties of Business Administration and Engineering Science. Records include invitations, guest lists, programs, books of words (order of proceedings), correspondence, news releases, publications, photographs, and other documents.

Physical description: 18 cm of textual records

Access points:

- Photographic material (documentary form)

Arrangement:

Files were arranged by the archivist.

Restrictions on access:

Access to files containing third-party personal information may be restricted. Please see the file list and consult with the archivist for more details.

Finding aids:

A file list is available.

Accruals:

Further accruals are expected.

#### File / item list

| Ref code     | Title   | Dates | Access status  | Container |
|--------------|---|-------|----------------|-----------|
| F-91-6-0-0-1 | File - Bennett Library naming; dedication of Shrum Science Centre         | 1982  | Open           | 91-19     |
| F-91-6-0-0-2 | File - Ceremony to name Klaus Rieckhoff Hall                              | 1982  | Pending review | 91-19     |
| F-91-6-0-0-3 | File - Convocation - to inaugurate the Faculty of Business Administration | 1982  | Pending review | 91-19     |

|               |  |             |                |       |
|---------------|--|-------------|----------------|-------|
| F-91-6-0-0-4  | File - Jack and Sadie Diamond University Club dedication dinner                                      | 1982        | Pending review | 91-19 |
| F-91-6-0-0-5  | File - Official opening ceremony - Faculty of Engineering Science                                    | 1984        | Pending review | 91-19 |
| F-91-6-0-0-6  | File - Margaret and Patrick McTaggart-Cowan Hall dedication  | 1986        | Pending review | 91-19 |
| F-91-6-0-0-7  | File - Terry Fox Field dedication  | 1986        | Open           | 91-19 |
| F-91-6-0-0-8  | File - Frank Allison Linville Hall dedication  | 1987        | Pending review | 91-19 |
| F-91-6-0-0-9  | File - E.R. Loftus and C.B. Riley dedication ceremony  | 1987        | Pending review | 91-19 |
| F-91-6-0-0-10 | File - George and Ida Halpern Centre official opening  | 1989        | Pending review | 91-19 |
| F-91-6-0-0-11 | File - Applied Sciences Building official opening  | 1990        | Pending review | 91-19 |
| F-91-6-0-0-12 | File - Jack and Sadie Diamond Building dedication  | 1992        | Pending review | 91-19 |
| F-91-6-0-0-13 | File - Earl and Jennie Lohn Business Centre sod turning ceremony                                     | 1992        | Pending review | 91-20 |
| F-91-6-0-0-14 | File - William and Ruth Hamilton Hall dedication   | 1992        | Pending review | 91-20 |
| F-91-6-0-0-15 | File - Earl and Jennie Lohn Building dedication  | 1992 - 1994 | Pending review | 91-20 |
| F-91-6-0-0-16 | File - South Science Building official opening ceremony  | 1993        | Pending review | 91-20 |
| F-91-6-0-0-17 | File - Gordon M. Shrum Chair reception; Centre for Experimental and Constructive Mathematics opening | 1993        | Pending review | 91-20 |
| F-91-6-0-0-18 | File - Jack and Sadie Diamond Building opening   | 1994        | Pending review | 91-20 |
| F-91-6-0-0-19 | File - David See-Chai Lam Graduate Research Centre opening   | 1994        | Pending review | 91-20 |

### Series F-91-7: Openings and dedication--Harbour Centre files

Date: 1988 - 1995 (date of creation)

Scope and content:

Series consists of records relating to the opening of the Harbour Centre Campus. Activities documented include the planning and production of the official opening ceremonies, celebration dinner, faculty and staff reception, and public open house, as well as the openings, dedications, and namings of individual rooms and facilities within Harbour Centre. Records include invitations, guest lists, programs, books of words (order of proceedings), correspondence, news releases, publications, briefing notes, photographs, and other documents.

Physical description: 36 cm of textual records

Arrangement:

Files were arranged by the archivist.

Restrictions on access:

Access to files containing third-party personal information may be restricted. Please see the file list and consult with the archivist for more details.

Finding aids:

A file list is available.

Accruals:

Further accruals are expected.

## File / item list

| Ref code      | Title   | Dates       | Access status  | Container |
|---------------|---|-------------|----------------|-----------|
| F-91-7-0-0-1  | File - Harbour Centre Opening - general information | 1988 - 1989 | Pending review | 91-20     |
| F-91-7-0-0-2  | File - Harbour Centre Opening - planning            | 1988 - 1989 | Pending review | 91-20     |
| F-91-7-0-0-3  | File - Harbour Centre Opening - correspondence      | 1988 - 1989 | Pending review | 91-20     |
| F-91-7-0-0-4  | File - Harbour Centre Opening - invitations         | 1989        | Pending review | 91-20     |
| F-91-7-0-0-5  | File - Harbour Centre Opening - program             | 1988 - 1989 | Pending review | 91-20     |
| F-91-7-0-0-6  | File - Harbour Centre official opening ceremony     | 1988 - 1989 | Pending review | 91-20     |
| F-91-7-0-0-7  | File - Alan and Margaret Eyre Board Room reception  | 1988 - 1989 | Pending review | 91-20     |
| F-91-7-0-0-8  | File - BCE Development Lecture Room                 | 1988 - 1989 | Pending review | 91-20     |
| F-91-7-0-0-9  | File - Canfor Policy Room                           | 1988 - 1989 | Pending review | 91-21     |
| F-91-7-0-0-10 | File - E.J. Safarik, Sr. Conference Room            | 1988 - 1989 | Pending review | 91-21     |
| F-91-7-0-0-11 | File - Harbour Centre celebration dinner            | 1989        | Pending review | 91-21     |
| F-91-7-0-0-12 | File - Dedication - CIBC Lecture Room               | 1989        | Pending review | 91-21     |
| F-91-7-0-0-13 | File - Cominco Policy Room                          | 1988 - 1989 | Pending review | 91-21     |
| F-91-7-0-0-14 | File - Diamond Alumni Centre                        | 1989        | Pending review | 91-21     |
| F-91-7-0-0-15 | File - Bentall Lecture Room                         | 1989        | Pending review | 91-21     |
| F-91-7-0-0-16 | File - Fletcher Challenge Theatre dedication        | 1989        | Pending review | 91-21     |
| F-91-7-0-0-17 | File - IBM Interaction Lab                          | 1989        | Pending review | 91-21     |
| F-91-7-0-0-18 | File - Joseph and Rosalie Segal Centre              | 1989        | Pending review | 91-21     |
| F-91-7-0-0-19 | File - Paperboard Industries Language Lab           | 1989        | Pending review | 91-21     |
| F-91-7-0-0-20 | File - Pemberton Securities Meeting Room            | 1989        | Pending review | 91-21     |
| F-91-7-0-0-21 | File - Placer Dome Lecture Room                     | 1989        | Pending review | 91-21     |

|               |   |             |                |       |
|---------------|---|-------------|----------------|-------|
| F-91-7-0-0-22 | File - Harbour Centre Opening reception   | 1989        | Pending review | 91-21 |
| F-91-7-0-0-23 | File - Repap Policy Room dedication   | 1989        | Pending review | 91-21 |
| F-91-7-0-0-24 | File - Royal Bank Computing Centre  | 1989        | Pending review | 91-21 |
| F-91-7-0-0-25 | File - Russell and DuMoulin Seminar Room  | 1989        | Pending review | 91-21 |
| F-91-7-0-0-26 | File - Samuel and Frances Belzberg Library  | 1989        | Pending review | 91-21 |
| F-91-7-0-0-27 | File - ScotiaMcLeod Conference Room   | 1989        | Pending review | 91-21 |
| F-91-7-0-0-28 | File - Scotiabank Lecture Room  | 1989        | Pending review | 91-22 |
| F-91-7-0-0-29 | File - Teck Gallery Lounge  | 1989        | Pending review | 91-22 |
| F-91-7-0-0-30 | File - Tree Island Industries Conference Room   | 1989        | Pending review | 91-22 |
| F-91-7-0-0-31 | File - Weldwood of Canada Limited plaque unveiling  | 1989        | Open           | 91-22 |
| F-91-7-0-0-32 | File - Westcoast Energy Executive Meeting Room  | 1989        | Pending review | 91-22 |
| F-91-7-0-0-33 | File - Xerox Conference Room  | 1989        | Pending review | 91-22 |
| F-91-7-0-0-34 | File - BC Gas Trans Mountain Pipe Line Cinema   | 1990        | Open           | 91-22 |
| F-91-7-0-0-35 | File - Harbour Centre Room dedications and naming ceremonies - general  | 1989 - 1990 | Pending review | 91-22 |
| F-91-7-0-0-36 | File - Labatt Hall  | 1989 - 1990 | Pending review | 91-22 |
| F-91-7-0-0-37 | File - David Lam Centre for International Communication   | 1989 - 1990 | Pending review | 91-22 |
| F-91-7-0-0-38 | File - Madge Hogarth Trumbull Reading Room  | 1989 - 1990 | Pending review | 91-22 |
| F-91-7-0-0-39 | File - Seaboard Life Seminar Room   | 1989 - 1990 | Pending review | 91-22 |
| F-91-7-0-0-40 | File - McCarthy Tetrault Lecture Room   | 1990        | Pending review | 91-22 |
| F-91-7-0-0-41 | File - Microsoft Canada Inc. - plaque unveiling   | 1990        | Open           | 91-22 |
| F-91-7-0-0-42 | File - BC Sugar - donation of piano   | 1989 - 1990 | Pending review | 91-22 |
| F-91-7-0-0-43 | File - Brenda and David McLean Management Studies Lab   | 1992        | Pending review | 91-22 |
| F-91-7-0-0-44 | File - David See-Chai Lam Centre of International Communication official opening                                | 1992        | Pending review | 91-22 |
| F-91-7-0-0-45 | File - Tenth Anniversary celebration and official opening of the new offices of the Gerontology Research Centre | 1992        | Pending review | 91-22 |
| F-91-7-0-0-46 | File - Grosvenor International Conference Room  | 1992        | Pending review | 91-22 |
| F-91-7-0-0-47 | File - Hemlock Printers Seminar Room  | 1992        | Pending review | 91-22 |
| F-91-7-0-0-48 | File - Himie Koshevoy Publishing Lab  | 1992        | Pending review | 91-22 |
| F-91-7-0-0-49 | File - Laurentian Group Conference Room   | 1992        | Pending review | 91-23 |
| F-91-7-0-0-50 | File - Hy Aisenstat Contemporary Arts Studio  | 1992 - 1993 | Pending review | 91-23 |



|               |  |      |                |       |
|---------------|--|------|----------------|-------|
| F-91-7-0-0-51 | File - Geraldine and Tong Louie<br>Human Performance Centre    | 1993 | Pending review | 91-23 |
| F-91-7-0-0-52 | File - Reader's Digest Foundation of<br>Canada Conference Room | 1995 | Pending review | 91-23 |
| F-91-7-0-0-53 | File - AXA Pacific Conference Room                             | 1995 | Pending review | 91-23 |

### Series F-91-8: Anniversaries files

Date: 1975 - 1990 (date of creation)

Scope and content:

Series consists of records relating to the celebration of SFU's 10th, 20th and 25th anniversaries. Activities documented include receptions, dinners, and a Convocation Mall celebration. Records include guest lists, invitations, programs, memorabilia, correspondence, proposals, publications, and other documents.

Physical description: 8 cm of textual records

Arrangement:

Files were arranged by the archivist.

Restrictions on access:

Access to files containing third-party personal information may be restricted. Please see the file list and consult with the archivist for more details.

Finding aids:

A file list is available.

Accruals:

Further accruals are expected.

#### File / item list

| Ref code     | Title  | Dates       | Access status  | Container |
|--------------|--|-------------|----------------|-----------|
| F-91-8-0-0-1 | File - Tenth Anniversary brochure  | 1975        | Open           | 91-23     |
| F-91-8-0-0-2 | File - Twentieth Anniversary<br>Committee                                  | 1984 - 1985 | Pending review | 91-23     |
| F-91-8-0-0-3 | File - Twentieth Anniversary<br>Convocation Founders' dinner, vol.<br>1    | 1985        | Open           | 91-23     |
| F-91-8-0-0-4 | File - Twentieth Anniversary<br>Convocation Founders' dinner, vol.<br>2    | 1985        | Pending review | 91-23     |
| F-91-8-0-0-5 | File - Twentieth Anniversary<br>reception for charter faculty and<br>staff | 1985        | Pending review | 91-23     |
| F-91-8-0-0-6 | File - Twentieth Anniversary<br>reception and dinner                       | 1985        | Pending review | 91-23     |

|               |   |             |                |       |
|---------------|---|-------------|----------------|-------|
| F-91-8-0-0-7  | File - Twenty-fifth Anniversary - miscellaneous                           | 1989 - 1990 | Pending review | 91-23 |
| F-91-8-0-0-8  | File - Twenty-fifth Anniversary - publications and memorabilia            | 1990        | Open           | 91-23 |
| F-91-8-0-0-9  | File - Twenty-fifth Anniversary dinner                                    | 1990        | Pending review | 91-23 |
| F-91-8-0-0-10 | File - Twenty-fifth Anniversary - Voyage of Discovery (school curriculum) | 1990        | Pending review | 91-23 |

### Series F-91-9: Artifacts

Date: 2005 (date of creation)

Scope and content:

Series consists of four banners used during SFU's fortieth anniversary celebrations.

Physical description: 4 items

Immediate source of acquisition:

Banners were received from the Ceremonies Office in 2007.

Arrangement:

The arrangement was provided by the archivist.

Restrictions on access:

The records are open with no restrictions.

Finding aids:

Item lists are available.

Accruals:

Further accruals are expected.

#### File / item list

| Ref code       | Title                                     | Dates | Access status | Container |
|----------------|---|-------|---------------|-----------|
| F-91-9-0-0-0-1 | Item - Fortieth Anniversary Banner, vinyl | 2005  | Open          |           |
| F-91-9-0-0-0-2 | Item - Fortieth Anniversary Banner, vinyl | 2005  | Open          |           |
| F-91-9-0-0-0-3 | Item - Fortieth Anniversary Banner, cloth | 2005  | Open          |           |
| F-91-9-0-0-0-4 | Item - Fortieth Anniversary Banner, cloth | 2005  | Open          |           |