

Intro.to Human Resource Management

Business Administration 381

Section: D100

Term: 1999 Spring

Instructor: Dr. K. Dirks

Office: WMX 4319

Phone: 291-4150

e-mail: kdirksa@sfu.ca

Discussion Topics: Course Objectives:

This course provides coverage of the basic elements comprising the field of human resource management (HRM). For each of the HRM topics an overview of the current issues and practices in Canada are presented.

Course Coverage:

- * History of personnel and Human Resource Management
- * Human resource planning
- * Job analysis and job design
- * Work scheduling
- * Recruitment
- * Employment equity
- * Selection
- * Socialization of new employees
- * Performance appraisal
- * Total compensation
- * Performance based pay

Intro.to Human Resource Management

- * Benefits and Services

- * Disciplining problem employees

- * Training and Development

- * Career development

- * Quality of work life and Productivity

- * Occupational health and safety

- * Employee rights

- * Unionization and Collective bargaining

- * Contemporary trends in Human Resource Management

Grading: Tentative Grading scheme:

10% Attendance and Participation

25% Written case analysis

30% Midterm exam

35% Final exam

100%

Required Texts: Dessler, Cole & Sutherland; Human Resources Management in Canada, 7th Cdn ed, Prentice-Hall: 1999.

Recommended Texts:

Materials/Supplies:

Prerequisite/Corequisite: Prerequisites:

BUS 272 (or BUS 372); 60 credit hours.

Notes: There will be no tutorials during the first week of the semester.

This outline is derived from a course outline repository database that was maintained by SFU Student Services and the University's IT Services Department. The database was retired in 2014 and the data migrated to SFU Archives in 2015.